



OPERATIONAL ORDER

Bedding, Linens and Clothing Supply and Issue – Title XV 1483, 1500 and 1501

Purpose and Scope

The Youth Detention Facility will issue suitable bedding and clean linens in good repair to each youth entering a housing unit who is expected to remain overnight.

Affected Personnel

All Sworn Personnel - YDF

Authority

Title XV 1483, 1500 and 1501, BSCC

Effective Date

September 1, 2019

I. Guidelines

- A. Upon admission to a housing unit, each youth will receive clean, freshly laundered linen and a sanitized mattress.

- B. Resident Linen/Towel Issue
 - 1. Two sheets and one blanket. Staff may provide two additional blankets upon youth request, any additional linen must be requested by medical staff or supervisor approved.
 - a. Sheets will be exchanged weekly or earlier, if soiled.
 - b. Blankets will be laundered once a month.
 - c. Blankets will be sanitized between youth exchanges.

2. Towels

- a. Towels will be issued and exchanged daily.
- b. No towels will be kept in youth living quarters.

Approved by: Dave Semon

Effective: 9/1/2019

Authority: Title XV 1483, 15001 1501, BSCC

3. Each unit will maintain a supply of clean linen for immediate replacement of soiled items.

C. Bedding

1. Each youth will be provided with a mattress-pillow combination which meets the requirements of Section 1502 of Title XV regulations.
2. Consideration shall be given to mattress type for pregnant youth or other youth with other medical related needs.
3. Unit staff will inspect bedding weekly. Damaged bedding will be disposed of and replaced.

D. Supply:

1. Laundry personnel will be responsible for maintaining an adequate supply of clean linen/towels.
 - a. Clean issue will be stored in the laundry room, living units and Booking area.
 - b. Dirty laundry will be taken to the laundry room each evening by unit staff.

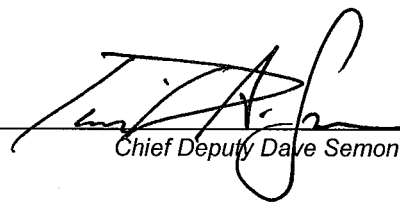
E. Mattresses will be disinfected after each resident.

Amends/Replaces Previous Order

Bedding and Linen Title XV 1500

Attachments

Authorized By


Chief Deputy Dave Semon

Date

8/14/19

Approved by: Dave Semon
Effective: 9/1/2019
Authority: Title XV 1483, 15001 1501, BSCC