



# Sacramento County

Revised

## Community Corrections Partnership Advisory Board

**Agenda:** August 8, 2022, 10:30 AM – 12:00 PM

**Meeting Location:** County Administration Center (Open to the Public)  
Board of Supervisors Hearing Room 1  
700 H Street, 1<sup>st</sup> Floor  
Sacramento, CA 95814

**Facilitator:** Laura Foster, Management Analyst II, Public Safety and Justice Agency

**Invitees:** CCP Advisory Board Members - Melinda Avey (Chair), Chris Baker, Amy Holliday, Robyn Howland, Michelle Jeremiah, David Linden (Alternate for Howland), Kristin Markos (Alternate for Baker), Nina Acosta, Jason Morgado, William B. Norwood, Bill Pieper, Muriel Strand, Tiffanie Synnott

Open to the Public

Members of the public are encouraged to participate. The Public may provide written comments in regards to a specific item on the agenda or off agenda matters by emailing [SacCountyCCPAdvisoryBoard@saccounty.net](mailto:SacCountyCCPAdvisoryBoard@saccounty.net) or can make verbal comments during the meeting by raising your hand at the designated time. **There will be a designated time for public comment at the end of each item.**

Topic	Action Item	Presenter
1. Welcome and Announcements		Melinda Avey, Chair
2. <b>ACTION ITEM:</b> Approve Minutes from July 11, 2022	✓	Melinda Avey, Chair
3. CCPAB Ad Hoc AB 109 Budget and Program Committee Report Back		Laura Foster / Bill Pieper
4. <b>ACTION ITEM:</b> Approve AB 109 Budget and Program Committee Recommendations for Inclusion in AB 109 Plan 2022 Update	✓	Melinda Avey, Chair
5. CCPAB Ad Hoc Recidivism Committee Report Back		Laura Foster / Melinda Avey
6. <b>ACTION ITEM:</b> Approve Inclusion of BSCC Recidivism Definition in AB 109 Plan 2022 Update	✓	Melinda Avey, Chair
7. Data Collection Plan for Recidivism and Program-Specific Metrics		Laura Foster
8. <b>ACTION ITEM:</b> Approve Editing Plan for AB 109 Plan 2022 Update	✓	Laura Foster
9. <b>ACTION ITEM:</b> Vote to Select a Vice Chair	✓	Melinda Avey, Chair

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# Sacramento County

Revised

## Community Corrections Partnership Advisory Board

10. Member Reports and Future Agenda Items - Agenda Preparation Timelines and Distribution of Materials		Melinda Avey, Chair / CCPAB Members
11. Public Comment on Off Agenda Items		Melinda Avey, Chair
Adjournment		Melinda Avey, Chair

**Next meeting:** September 12, 2022, 10:30 AM – 12:00 PM

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*CCPAB Goal: Conduct analysis and make recommendations to the CCP for annual AB 109 Plan updates*



# Sacramento County

## Community Corrections Partnership Advisory Board

**Agenda:** July 11, 2022, 10:30 AM – 12:00 PM

**Meeting Location:** County Administration Center (Open to the Public)  
Board of Supervisors Hearing Room 2  
700 H Street, 1st Floor  
Sacramento, CA 95814

**Facilitator:** Catherine York, Management Analyst II, Community Corrections Partnership

**Invitees:** CCP Advisory Board Members - Melinda Avey (Chair), Chris Baker, Amy Holliday, William Satchell (Alternate for Amy Holliday), Robyn Howland, Michelle Jeremiah, David Linden (Alternate for Howland), Kristin Markos (Alternate for Baker), Nina Acosta, Jason Morgado, William B. Norwood, Bill Pieper, Muriel Strand, Tiffanie Synnott

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Topic	Action Item	Presenter
1. Welcome and Announcements		Melinda Avey, Chair
Roll Call		
2. Introduction and Transition of Duties New CCP Analyst, Laura Foster		Catherine York/Laura Foster, CCP Analyst
Laura Foster will be taking over as the new CCP Analyst and Catherine York will be available as a backup.		
3. <b>ACTION ITEM:</b> Approve Minutes from May 9, 2022	✓	Melinda Avey, Chair
Muriel Strand made a motion to approve the CCPAB Action Summary/Minutes from May 9, 2022. William Norwood seconded the motion.  AYES: Robyn Howland, Muriel Strand, Melinda Avey, Chris Baker, Michelle Jeremiah, Nina Acosta, William Norwood, William Satchell, Tiffanie Synnott NOES: None ABSTAIN: None RECUSAL: None		
4. CCPAB Ad Hoc AB109 Budget and Program Committee Report Back		Bill Pieper/Melinda Avey
Tying measures to AB 109 Plan Goals as well as Specific Program or Service Goals provides a more complete understanding of overarching impacts from AB 109 investments		

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## Community Corrections Partnership Advisory Board

as well as more individualized impacts from evidence based and research informed programs and services supported by AB 109 funding. Recognizing there are limits to what is feasible to collect, and that many kinds of metrics could be useful, the Ad Hoc AB 109 Budget and Program Committee has been meeting regularly to provide a broad proposal for measurement protocols to the CCPAB.

Over the next month, the ad hoc group will close out work on recommendations to the CCPAB regarding:

- Measures connected to the priority recommendation/allowable expense items
- CCP adoption of a countywide recidivism definition developed based on
  - Data/IT subject matter experts ability to establish a methodology for tracking recidivism data with the goal of staying as close to the BSCC recidivism definition as possible ([https://www.bscc.ca.gov/s\\_recidivism/](https://www.bscc.ca.gov/s_recidivism/))
  - Then, utilizing that methodology, identifying what can be tracked to create the countywide recidivism definition that will be recommended
- Inclusion of metrics tied to the three main goals of the AB 109 Plan

Following the report-back, the CCPAB held an extensive discussion on recidivism, how it is defined by the BSCC and other entities, and how best to consider those in a pre-trial status. Members suggested using surveys to identify and understand needs and to evaluate improvement/success over time. The Advisory Board expressed a desire to better understand the data that can be collected, and to continually pursue additional data collection to inform and guide decision makers. Staff shared that there is no intention for the BSCC recidivism to be the singular metric by which programs and progress are evaluated, but noted that it is important to produce data compliant with AB 109 goals, one of which is to reduce recidivism. Advisory Board members discussed the Sheriff's Office's data collection efforts around recidivism, particularly for re-entry programs, and how the BSCC standard has been used to guide these efforts so far. Advisory Board members also discussed a desire to see the Sheriff's Office and other justice partners do more to evaluate their programs and provide greater assistance to justice-involved community members in meeting their needs, such as those experiencing homelessness. Staff shared some of the recommendations and information provided by the Carey Group, who produced a report in 2020 that is available to the public. Advisory Board members discussed concerns over the BSCC's definition having a law enforcement basis and being limited to conviction data, and wanted to ensure that adopting the definition does not restrict the County from changing direction or adding additional metrics later. Staff reiterated that the CCP can continue to change the metrics and measures it uses, and should do so as additional data and new insights are available. In discussing the haste behind moving forward with a definition, staff reminded the CCPAB that, based on the schedule and timeline previously approved, the AB 109 Plan 2022 Update will need to be presented to the CCP at its October meeting, leaving few opportunities to meet between now and then.

During Public Comment, it was expressed that it is important to see AB 109 funding spent successfully and effectively, and to look at ways to gather and bring together data. When looking at recidivism, justice and social service partners should also look at access to mental

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health, housing, and the reason behind incarceration. Public comment noted that success and recidivism are two different, but connected measures.		
5. Discuss Available and Planned Use of Data in the AB 109 Plan for the 2022 Update		Catherine York/Laura Foster, CCP Analyst
<p>Staff recommended the AB 109 Plan 2022 Update continues to provide measures identified in the 2021 Update, where appropriate and to the extent possible. Additionally, staff recommended the CCPAB consider including two additional measures currently available through established sources for the AB 109 Plan 2022 Update:</p> <ul style="list-style-type: none"> <li>Decreasing Use of Jail Housing related measures from Jail Profile data reported by the Sheriff's Office to the Board of State and Community Corrections (BSCC) to include Booking Totals, Average Daily Population (ADP), and the total ADP that is Unsentenced and Sentenced</li> <li>Maintaining Community Safety related measures to include crime data (standardized through the Federal Uniform Crime Reporting System) from Sacramento County that is posted by the California Department of Justice.</li> </ul> <p>The CCPAB expressed support for this effort, and several members inquired about the potential inclusion of fiscal data.</p>		
6. <b>ACTION ITEM:</b> Approve Recommendation to CCP for Adoption of a Countywide Definition of Recidivism	✓	Catherine York/Laura Foster, CCP Analyst
<p>At the June 2, 2022 CCP meeting, the CCPAB report back included a request for assistance from the Sheriff's Office and the Probation Department to acquire recidivism data based on a standardized data definition and timeframes. The Board of State and Community Corrections (BSCC) recidivism definition was identified by the CCPAB as the recommended definition for Sacramento County. The CCP directed the CCP Analyst to work with the CCPAB to develop a recommendation for a countywide recidivism definition that could potentially be adopted at the August 4<sup>th</sup> CCP meeting.</p> <p>The CCP Analyst is continuing work with data experts to establish a methodology for tracking recidivism with the goal of staying as close to the BSCC recidivism definition as possible (<a href="https://www.bscc.ca.gov/s_recidivism/">https://www.bscc.ca.gov/s_recidivism/</a>), then utilize that methodology identifying what can be tracked to create the countywide recidivism definition that will be recommended to the CCP for adoption at the August 4<sup>th</sup> meeting. Staff recommended the CCPAB approve delegating a recommendation to the Ad Hoc AB109 Budget and Program Committee for the definition of recidivism to the CCP based on this plan.</p> <p>Tiffanie Synnott made a motion to continue the matter and not hold a vote today, create a new ad hoc committee to develop a recidivism definition that is both supported by the group and by the community, and request the CCP schedule a special meeting in September.</p> <p>CCPAB members continued its earlier discussion on recidivism, the merits of the BSCC definition, and an interest in reviewing metrics to go beyond a broad metric for recidivism. The Advisory Board members expressed a desire to distinguish between recidivism reduction and success, and to ensure that recidivism reduction is not viewed as the singular</p>		

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measure for success. Members reflected on considering additional metrics, such as length of time between subsequent convictions, type of subsequent convictions, and homelessness.

Contributions from the public (public comment) included a desire to include additional data so that criminality is not the sole focus. Recidivism is caused by personal, sociological, and economic situations and, due to that, it should not be used to measure success.

Tiffanie Synnott remade her motion to continue the matter and not hold a vote today, create a new ad hoc committee for the recidivism definition, and request the CCP schedule a special meeting in September. (The “second” for this motion was not recorded).

AYES: Robyn Howland, Muriel Strand, Melinda Avey, Chris Baker, Michelle Jeremiah, Nina Acosta, William Norwood, Tiffany Synnott

NOES: None

ABSTAIN: William Satchell

Chair Avey appointed the recidivism ad hoc committee which will consist of Robyn Howland, William Norwood, Tiffanie Synnott, Nina Acosta, and Melinda Avey.

<p>7. Location and Schedule for Remaining 2022 Meetings  <b>ACTION ITEM:</b> Approve Use of Current Meeting Location through December 2022 and Due to the County Holiday Conflict October 10th, Schedule October meeting for October 3, 2022</p>	✓	Catherine York/Laura Foster, CCP Analyst
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Tiffanie Synnott motioned to approve the meeting location and schedule. Muriel Strand seconded the motion.

AYES: Robyn Howland, Muriel Strand, Melinda Avey, Chris Baker, Michelle Jeremiah, William Norwood, William Satchell, Tiffanie Synnott

NOES: None

ABSTAIN: None

8. Member Reports and Future Agenda Items		CCPAB Members
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Muriel Strand shared information on climate change.

Rick Heyer reported out on the Mays Consent Decree. County Counsel will provide a presentation to the CCP on August 4, 2022 that will include an overview of the consent decree. County Counsel are currently working with experts to opine on how to reduce the jail’s population. Expert reports will later be made public and will include categories on ways to reduce the population through diversion or by reducing length of stay. Over the next several months, specific programs will be proposed and AB 109 funding could be a potential resource for them.

Tiffanie Synnott requested an edit to the minutes from the CCPAB meeting held on May 9, 2022 regarding the timeline for data collected (15 months).

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9. Public Comment on Off Agenda Items		Melinda Avey, Chair
No comments were received.		
Adjournment		Melinda Avey, Chair

**Next meeting:** August 8, 2022, 10:30 AM – 12:00 PM

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## Community Corrections Partnership Advisory Board

DATE: August 8, 2022

TO: CCP Advisory Board

FROM: Laura Foster, Management Analyst II, Public Safety and Justice Agency  
Bill Pieper/Melinda Avey, CCP Advisory Board Ad Hoc Committee

RE: **STAFF REPORT ON AGENDA ITEM #3**

### 3 – CCPAB Ad Hoc AB109 Budget and Program Committee Report Back

Tying measures to AB 109 Plan Goals as well as Specific Program or Service Goals provides a more complete understanding of overarching impacts from AB 109 investments as well as more individualized impacts from evidence based and research informed programs and services supported by AB 109 funding.

Recognizing there are limits to what is feasible to collect, and that many kinds of metrics could be useful, the Ad Hoc AB 109 Budget and Program Committee has been meeting regularly to provide a proposal to the CCPAB for suggested measurements and metrics for various programs for inclusion in the AB 109 Plan 2022 Update.

The Ad Hoc AB 109 Budget and Program Committee held its final meeting on July 28th, expressing its gratitude for Catherine York’s support and leadership throughout the lifespan of the committee as she transitions to other programs and projects.

The recommended metrics for each of the program/service categories are identified below, with **red text** being new content that was not previously included in the AB 109 Plan 2021 Update.

<b><i>Program and Service Categories – Priority Recommendations for Use of Funding</i></b>	
<b><i>Program/Service Category</i></b>	<b><i>Recommended Metrics for Evaluating Impact</i></b>
<b><i>Alternatives to Incarceration:</i></b>	<b><i>Suggested Timeframe: Monthly; Quarterly; or 6 Month (Jan-Jun; Jul-Dec)</i></b>
<b><i>1. Support and expand Jail Release and Pretrial Service Programs</i></b>	<b><i># Jail Release Programs, # Pretrial Service Programs, Program Capacity</i></b>
<b><i>Pretrial Support Program - Public Defender</i></b>	<b><i>Total referred, # assessed, needs identified (% of those assessed), # connected to specific service, avg. caseload (social worker), staffing level, funding sources, demographics</i></b>
<b><i>Pretrial Monitoring - Probation</i></b>	<b><i># assessed, # recommended for release, # released to monitoring, FTA rate, new offense rate, staffing, funding sources, demographics</i></b>
<b><i>Booking/Pretrial Screening for Quick Release on OR - Sheriff's Office</i></b>	<b><i># booked &amp; screened, # quick releases</i></b>



Health/Medication 30 Day Supply at Release - Correctional Health	# of releases, # referred for discharge plan, # provided discharge plan, # provided 30 day medication supply
<b>2. Support and expand Collaborative Courts and Diversion Program services and staff</b>	# Collab Courts & Diversion Programs, for each: capacity/avg. # participants, # referred, # approved/accepted, # served, # graduated, # deleted (to incarceration), avg. length in program, demographics for each metric, recidivism rate (BSCC)
Collaborative Court Attorneys to Meet Caseload Need	# of Collab Court Defense Attorneys; # of Collab Court DA's
<b>3. Support and expand District Attorney prosecutor, Public Defender, and Probation staff for AB 109 workload</b>	Prior year FTE staff vs plan year FTE staff for DA, PD, & Probation Departments (filled vs. unfilled)
AB 109 Defendants - Superior Court	For both these lines, 6 month total new AB 109 vs all new offenses (monthly jail profile AB 109 stats)
AB 109 Sentences - Superior Court	
<b>4. Support and expand Social Worker participation in the Pretrial and Collaborative Court Process</b>	Prior year vs plan year case counts for these programs. Prior year FTE staff vs plan year FTE staff (filled vs unfilled) for social workers in these programs.
<b>5. Support and expand Sheriff's Alternatives to Detention Programming</b>	Prior year vs plan year case counts for these programs. Prior year vs plan year dollars expended/budgeted for these programs.
Home Detention/Electronic Monitoring	For each: capacity/avg. # participants, # referred, # approved/accepted, # served, # completed, # failed, avg. length in program, demographics for each metric, recidivism rate (BSCC definition)
Work Project	
<b>6. Support and expand partnerships with community based organizations</b>	Prior year vs plan year # CBO partnerships, case counts for these programs. Prior year vs plan year dollars expended/budgeted for these programs.
<b><u>Jail Housing, Inmate Services, and Treatment:</u></b>	
<b>7. Support housing for the AB 109 population in the Main Jail and RCCC</b>	Prior year vs plan year case counts for Main Jail and RCCC support housing. Prior year vs plan year dollars expended/budgeted for Main Jail and RCCC for support housing.
<b>8. Expand services, treatment, and education: Evidenced-based risk / needs assessment, case managers, GED testing, college credit classes, life- skills classes, job training, technical career education, substance misuse treatment services, cognitive behavioral therapy, job search/ placement assistance and development of transitional offender reentry plans with wrap- around services</b>	Prior year vs plan year case counts for these programs. Prior year vs plan year dollars expended/budgeted for these programs. Prior year vs plan year inmates eligible for but not receiving these services (waiting list). Recidivism rates (BSCC definition) for individuals who participated in reentry programs (following release).
<b>9. Expand Jail Support upon Release to ensure safe transition into the community</b>	Prior year vs plan year case counts for these programs. Prior Year vs Plan Year dollars expended/budgeted for these programs. Prior year

	vs plan year inmates eligible for but not receiving these services (waiting list). Recidivism rates (BSCC definition) for individuals who received post-release jail support services.
<b>Data Analysis and Reporting:</b>	
<b>10. Support and expand Centralized Data Collection, Analysis and Reporting to inform all stakeholders</b>	Prior year vs plan year FTE staff devoted to these programs (filled vs unfilled). Prior year vs plan year dollars expended/budgeted for these programs. Inventory of Data Collected; Agency/Program/Service data to CCP Analyst every 6 months; Annual Data Report to CCP
<b>Correctional Health and Mental Health Services:</b>	
<b>11. Assessments, clinical treatment, case management and psychotropic prescription medications for inmates needing crisis counseling and other supportive medical and/or mental health services</b>	Prior year vs plan year case counts for these programs, counts of prior year vs plan year prescriptions issued, and of eligible persons not receiving these services (waiting list), including breakout of AB 109 sentenced offenders and parolees
<b>Community Supervision:</b>	
<b>12. Support the Sheriff's Office AB 109 Home Detention Electronic Monitoring (EM) Program with cognitive behavioral treatment (CBT) services</b>	Prior year vs plan year case counts in this program, counts of prior year vs plan year CBT modules delivered, and # of eligible persons not receiving those services (waiting list).
<b>13. Support and expand Probation's Adult Day Reporting Centers (ADRC) and Community Supervision Units with evidenced-based risk / needs assessment, cognitive behavioral therapy (CBT), substance misuse treatment, and job/education assistance</b>	Prior year vs plan year avg. daily pop, recidivism rate, % AB 109. Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled).
<b>14. Develop and expand collaboration for transitional offender reentry plans with wrap around services that also address psychotropic prescription medication needs</b>	Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled). Prior year vs plan year prescriptions issued for this population and counts of eligible persons not receiving these services (waiting list).
<b>AB 109 Workload Augmentation:</b>	
<b>15. Support Crime Lab staffing and supplies</b>	Identify programs using crime lab services. Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled).
<b>Benefit Eligibility Assistance, Transitional Housing, and Jail Discharge Support:</b>	
<b>16. Support and expand Human Service Assistants/Eligibility Specialists within Probation and Jail facilities to link AB 109 and other offenders to critical benefits including General Assistance (GA) and referrals to Cal-Fresh, Medi-Cal, SSI, Veterans Benefits, Cal-Works, housing, and employment services</b>	Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled).

<b>17. Support and expand transitional housing with wrap around services for offenders released from custody</b>	Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled), as well as counts of eligible offenders not receiving these services (waiting list). Separate metrics for housing and wrap services.
<b>18. Support jail discharge coordination with community based and county partners</b>	Prior year vs plan year budget dollars and FTE staff (contract and county) for these programs (filled vs unfilled). Counts of offenders discharged vs number receiving coordination services.
<b>19. Support enacted legislation regarding criminal records to remove or modify convictions that are a barrier to housing, employment, and reentry. Support staffing needed to implement new legislation.</b>	Prior year vs plan year budget dollars and FTE staff (filled vs unfilled) for these programs as well as counts of cases pending and cases processed.

In addition, the CCPAB recommends metrics for program and service clients to include demographic breakouts to the extent possible. The CCPAB further welcomes and encourages the collection and submission of data related to other measures of success as identified by each program.

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In addition to the metrics outlined above, the Budget and Program Committee also developed proposed content to be included in the AB 109 Plan 2022 Update in the Executive Summary and Monitoring and Evaluation portions of the plan. This additional content is attached hereto for preliminary review. Please note that, within the attachment, staff have included input from both the Ad Hoc Budget and Program Committee and Ad Hoc Recidivism Committee, the latter of which will be discussed in Agenda Item #5. CCPAB members with input on this content may provide feedback by emailing Laura Foster at FosterL@saccounty.gov.

## Recommended Edits for Inclusion in AB 109 Plan 2022 Update (DRAFT) as of August 8, 2022

### AB 109 Plan 2022 Update – Budget and Program Committee Recommendations Incorporation of Recidivism Committee Recommendations

#### Executive Summary AB 109 Plan – 2022 Update DRAFT (2021 Plan pages 4-5)

In 2011, the State of California enacted the AB 109 Public Safety Realignment Act. This Act diverts the custody housing and supervision of offenders convicted of certain state prison offenses to the local county level. Realignment legislation also directs the State to give counties a portion of sales tax and vehicle license fee revenue to fund the new responsibilities realigned from the state to the counties. In order to receive the funding, counties are required to have a Community Corrections Partnership (CCP) that creates and oversees an AB 109 Realignment Implementation Plan (AB 109 Plan) identifying programs to address responsibilities for realigned offenders going through the local justice continuum.

Sacramento County **has made many system improvements pursuant to** a Long-Term AB 109 Plan **established in 2014**, however, in 2020, the state began requiring annual updates to the AB 109 Plan. In 2021, Sacramento County developed a Community Corrections Partnership Advisory Board (CCPAB) to draft **and recommend annual updates to the AB 109 Plan**. This report incorporates **prior** AB 109 Plan priorities along with additional recommendations from the CCPAB for potential adoption to serve as the AB 109 Plan **2022 Update**. **These updates are due to the Board of State and Community Corrections by December 15 each year, and must be adopted by the CCP and accepted by the County Board of Supervisors prior to submission. Overall plan funding, which is tied to specific tax resources at the state level, typically becomes available by January 31st of the following year.**

The AB 109 Plan **has overarching goals of 1) maintaining and improving community safety, 2) reducing recidivism, and 3) decreasing the use of jail through expansion of community based treatment and support services. AB 109 Plan 2022 Update recommendations to support those goals** are summarized as follows:

1. **Overarching** goals and **the related** objectives remain the same and serve as a foundation to **delivery of** custody housing, community supervision, and treatment/programming. **The CCPAB recommends adjustments to identify and** address current gaps within Sacramento County systems that serve pretrial defendants and sentenced offenders, including those realigned by AB 109 legislation.
2. Programs and agencies that receive AB 109 funding should use established and/or innovative practices that are evidence-based, research informed, and data driven in providing curricula and services to reduce recidivism and improve outcomes. Agencies should also track data and outcomes and share them with the CCPAB so future AB 109 Plan updates can be adjusted based on research and data that shows what works and what does not for our local population.

3. Improved communication among the community and system partners will better inform and engage stakeholders in planning and development of future AB 109 Plans designed to meet the needs of our community. **The CCPAB recommends adopting standardized measures that are well defined and available to clearly explain and show status and progress indicators related to the overarching goals.**
4. **Clearly define data tied to program or service goals to better evaluate success and inform programming and budget decisions. The CCPAB recommends establishing clear data definitions and methodologies for tracking data identified as success metrics or as indicators of status and progress relative the three overarching goals of the AB 109 Plan. The CCP and CCPAB need to continue meeting regularly to track, discuss, and assess information as well as identify gaps and opportunities to make adjustments needed for effective implementation of each year's AB 109 Plan update.**
5. **Sacramento County recognizes that reducing racial and economic disparities is critical for improving and maintaining public safety. The CCPAB recommends integration of disparity reduction efforts in all ongoing needs assessment and system gap analyses in order to more successfully address issues and improve outcomes for people with criminal cases that have been realigned and/or otherwise go through Sacramento County's Adult Correctional System.**
6. **CCP and CCPAB meetings provide a forum for improving communication among the community and system partners. Better informed and engaged stakeholders will improve dialogue and input regarding gaps and opportunities and better inform implementation and updates of AB 109 Plans designed to meet the needs of our community.**

Sacramento County is enriched by both strong county leaders and community advocates. Future AB 109 Plans need to continue building effective county and community partnerships to maximize public safety. Below is a summary of **AB 109 Plan 2022 Update Priority Recommendations for program and service categories for realignment funding investments to achieve the overarching goals of 1) maintaining and improving community safety, 2) reducing recidivism, and 3) decreasing the use of jail through expansion of community based treatment and support services.**

<b>Sacramento County AB 109 Plan – 2022 Update DRAFT</b>
<b>Program and Service Categories – Priority Recommendations for Use of Funding</b>
<b>Alternatives to Incarceration:</b>
<b>1. Support and expand Jail Release and Pretrial Service Programs</b>
<b>2. Support and expand Collaborative Courts and Diversion Program services and staff</b>
<b>3. Support and expand District Attorney prosecutor, Public Defender, and Probation staff for AB 109 workload</b>
<b>4. Support and expand Social Worker participation in the Pretrial and Collaborative Court Process</b>
<b>5. Support and expand Sheriff's Alternatives to Detention Programming</b>
<b>6. Support and expand partnerships with community based organizations</b>

<b><i>Jail Housing, Inmate Services, and Treatment:</i></b>
7. Support housing for the AB 109 population in the Main Jail and RCCC
8. Expand services, treatment, and education: Evidenced-based risk / needs assessment, case managers, GED testing, college credit classes, life-skills classes, job training, technical career education, substance misuse treatment services, cognitive behavioral therapy, job search/ placement assistance and development of transitional offender reentry plans with wrap-around services
9. Expand Jail Support upon Release to ensure safe transition into the community
<b><i>Data Analysis and Reporting:</i></b>
10. Support and expand Centralized Data Collection, Analysis and Reporting to inform all stakeholders
<b><i>Correctional Health and Mental Health Services:</i></b>
11. Assessments, clinical treatment, case management and psychotropic prescription medications for inmates needing crisis counseling and other supportive medical and/or mental health services
<b><i>Community Supervision:</i></b>
12. Support the Sheriff's Office AB 109 Home Detention Electronic Monitoring (EM) Program with cognitive behavioral treatment (CBT) services
13. Support and expand Probation's Adult Day Reporting Centers (ADRC) and Community Supervision Units with evidenced-based risk / needs assessment, cognitive behavioral therapy, substance misuse treatment, and job/education assistance
14. Develop and expand collaboration for transitional offender reentry plans with wrap around services that also address psychotropic prescription medication needs
<b><i>AB 109 Workload Augmentation:</i></b>
15. Support Crime Lab staffing and supplies
<b><i>Benefit Eligibility Assistance, Transitional Housing, and Jail Discharge Support:</i></b>
16. Support and expand Human Service Assistants/Eligibility Specialists within Probation and Jail facilities to link AB 109 offenders to critical benefits including General Assistance (GA) and referrals to Cal-Fresh, Medi-Cal, SSI, Veterans Benefits, Cal-Works, housing, and employment services
17. Support and expand transitional housing with wrap around services for AB 109 offenders
18. Support jail discharge coordination with community based and county partners
19. Support enacted legislation regarding criminal records to remove or modify convictions that are a barrier to housing, employment, and reentry

The CCPAB also recommends further breakout of categories and success metrics tied to program and service goals. Agencies should consider expanding and enhancing data collection, reporting and evaluation for programs and services. Suggested metrics for specified programs and services are provided in the Monitoring and Evaluation section [see page \_\_\_\_\_] of this AB 109 Plan 2022 Update.

## **MONITORING AND EVALUATION** (2021 Plan pages 55-58)

To date, the Sacramento County Community Corrections Partnership (CCP) has made program and service recommendations that created the program management structure and “core” responsibilities for partnering criminal justice agencies. In order to collect, analyze and report to the public and local stakeholders on the implementation of the AB 109 Plan, the CCP Advisory Board (CCPAB) has been working to establish standardized measures and metrics to better

understand how well the county is doing overall with measures tied to the three major AB 109 Plan Goals of 1) Decreasing Use of Jail Housing, 2) Maintaining Community Safety, and 3) Reducing Recidivism.

Many of these same metrics can be used with regard to specific Program or Service Goals, and will provide a more complete understanding of impacts from AB 109 investments in coordination with individualized success metrics based on specific internal program and service goals. Recognizing there are limits to what is feasible to collect, and that many kinds of metrics could be useful, the CCPAB developed recommendations for measurement that emphasize use of existing data sources and the inclusion of new data sources only where needed, guided by clear data definitions and methodologies for tracking and reporting the data to be captured.

### Data Driven Analysis of Program Participation and Outcomes – Suggested Metrics

In relation to the AB 109 Plan’s overarching goals, the CCPAB recommends the metrics below. These metrics allow for identification of baseline data and periodic updates for monitoring trends over time. Metrics currently available are charted and presented in Appendix [#].

<u>AB 109 Plan Goals:</u>	<u>Related Metrics:</u>	<u>Timeframe:</u>	<u>Source:</u>
1. Decreasing Use of Jail Housing	Jail Profile Data reported by SSO to BSCC - Booking Totals, Average Daily Population, Un-sentenced vs Sentenced ADP	Monthly; Six Months: Jan-Jun; Jul-Dec	<a href="https://bscc.ca.gov/s_fsojailprofilesurvey/">https://bscc.ca.gov/s_fsojailprofilesurvey/</a>
2. Maintaining Community Safety	CA DOJ Crime Data (UCR/NIBRS) - Reported Crime Total and Breakout of Violent, Property and Arson Totals	Calendar Year; Monthly Average	<a href="https://openjustice.doj.ca.gov/exploration/crime-statistics/crimes-clearances">https://openjustice.doj.ca.gov/exploration/crime-statistics/crimes-clearances</a>
3. Reducing Recidivism <sup>1</sup>	Countywide recidivism measure aligned with the BSCC definition <sup>2</sup> to the extent possible based on data tracking methodology possible with existing data systems	Monthly; Six Months: Jan-Jun; Jul-Dec	<i>Reports To Be Developed (Sheriff's Office; Probation)</i>

AB 109 Plan 2022 Update Priority Recommendations include the following program and service categories:

- Alternatives to Incarceration

<sup>1</sup> The CCPAB recognizes that recidivism is impacted by complex personal, sociological, and economic situations and, therefore, cannot be used as a measurement of success of rehabilitation. The CCPAB further recognizes a need to continue to develop new ways to measure barriers to and facilitate post-release success. The CCPAB will continue to strive to identify better measures that could enhance Sacramento County’s understanding of which community and policy factors make post-release success more or less likely.

<sup>2</sup> For Sacramento County, due to data limitations, recidivism rates will reflect 1) the date of arrest as the date of the offense and 2) focus on local collection data (excludes RAP data from other jurisdictions). Pre-trial programs are not subject to recidivism reporting as participants have not yet been convicted.



- Jail Housing, Inmate Services and Treatment
- Data Analysis and Reporting
- Correctional Health and Mental Health Services
- AB 109 Workload Augmentation
- Benefit Eligibility Assistance, Transitional Housing and Jail Discharge Support

Each category has targeted program and service areas that can be broken out further to improve efforts to develop and track success via metrics tied to specific program and service goals. Agencies should consider the suggested metrics below for ongoing monitoring and improved evaluation of the impacts that programs and services are having.

<b><i>Program and Service Categories – Priority Recommendations for Use of Funding</i></b>	
<b>Program/Service Category</b>	<b>Recommended Metrics for Evaluating Impact</b>
<b><u>Alternatives to Incarceration:</u></b>	<b><u>Suggested Timeframe: Monthly; Quarterly; or 6 Month (Jan-Jun; Jul-Dec)</u></b>
<b>1. Support and expand Jail Release and Pretrial Service Programs</b>	# Jail Release Programs, # Pretrial Service Programs, Program Capacity
Pretrial Support Program - Public Defender	Total referred, # assessed, needs identified (% of those assessed), # connected to specific service, avg. caseload (social worker), staffing level, funding sources, demographics
Pretrial Monitoring - Probation	# assessed, # recommended for release, # released to monitoring, FTA rate, new offense rate, staffing, funding sources, demographics
Booking/Pretrial Screening for Quick Release on OR - Sheriff's Office	# booked & screened, # quick releases
Health/Medication 30 Day Supply at Release - Correctional Health	# of releases, # referred for discharge plan, # provided discharge plan, # provided 30 day medication supply
<b>2. Support and expand Collaborative Courts and Diversion Program services and staff</b>	# Collab Courts & Diversion Programs, for each: capacity/avg. # participants, # referred, # approved/accepted, # served, # graduated, # deleted (to incarceration), avg. length in program, demographics for each metric, recidivism rate (BSCC)
Collaborative Court Attorneys to Meet Caseload Need	# of Collab Court Defense Attorneys; # of Collab Court DA's
<b>3. Support and expand District Attorney prosecutor, Public Defender, and Probation staff for AB 109 workload</b>	Prior year FTE staff vs plan year FTE staff for DA, PD, & Probation Departments (filled vs. unfilled)
AB 109 Defendants - Superior Court	For both these lines, 6 month total new AB 109 vs all new offenses (monthly jail profile AB 109 stats)
AB 109 Sentences - Superior Court	

<b>4. Support and expand Social Worker participation in the Pretrial and Collaborative Court Process</b>	Prior year vs plan year case counts for these programs. Prior year FTE staff vs plan year FTE staff (filled vs unfilled) for social workers in these programs.
<b>5. Support and expand Sheriff's Alternatives to Detention Programming</b>	Prior year vs plan year case counts for these programs. Prior year vs plan year dollars expended/budgeted for these programs.
Home Detention/Electronic Monitoring	For each: capacity/avg. # participants, # referred, # approved/accepted, # served, # completed, # failed, avg. length in program, demographics for each metric, recidivism rate (BSCC definition)
Work Project	
<b>6. Support and expand partnerships with community based organizations</b>	Prior year vs plan year # CBO partnerships, case counts for these programs. Prior year vs plan year dollars expended/budgeted for these programs.
<b><u>Jail Housing, Inmate Services, and Treatment:</u></b>	
<b>7. Support housing for the AB 109 population in the Main Jail and RCCC</b>	Prior year vs plan year case counts for Main Jail and RCCC support housing. Prior year vs plan year dollars expended/budgeted for Main Jail and RCCC for support housing.
<b>8. Expand services, treatment, and education: Evidenced-based risk / needs assessment, case managers, GED testing, college credit classes, life-skills classes, job training, technical career education, substance misuse treatment services, cognitive behavioral therapy, job search/ placement assistance and development of transitional offender reentry plans with wrap-around services</b>	Prior year vs plan year case counts for these programs. Prior year vs plan year dollars expended/budgeted for these programs. Prior year vs plan year inmates eligible for but not receiving these services (waiting list). Recidivism rates (BSCC definition) for individuals who participated in reentry programs (following release).
<b>9. Expand Jail Support upon Release to ensure safe transition into the community</b>	Prior year vs plan year case counts for these programs. Prior Year vs Plan Year dollars expended/budgeted for these programs. Prior year vs plan year inmates eligible for but not receiving these services (waiting list). Recidivism rates (BSCC definition) for individuals who received post-release jail support services.
<b><u>Data Analysis and Reporting:</u></b>	
<b>10. Support and expand Centralized Data Collection, Analysis and Reporting to inform all stakeholders</b>	Prior year vs plan year FTE staff devoted to these programs (filled vs unfilled). Prior year vs plan year dollars expended/budgeted for these programs. Inventory of Data Collected; Agency/Program/Service data to CCP Analyst every 6 months; Annual Data Report to CCP
<b><u>Correctional Health and Mental Health Services:</u></b>	

<p><b>11. Assessments, clinical treatment, case management and psychotropic prescription medications for inmates needing crisis counseling and other supportive medical and/or mental health services</b></p>	<p>Prior year vs plan year case counts for these programs, counts of prior year vs plan year prescriptions issued, and of eligible persons not receiving these services (waiting list), including breakout of AB 109 sentenced offenders and parolees</p>
<p><b><u>Community Supervision:</u></b></p>	
<p><b>12. Support the Sheriff’s Office AB 109 Home Detention Electronic Monitoring (EM) Program with cognitive behavioral treatment (CBT) services</b></p>	<p>Prior year vs plan year case counts in this program, counts of prior year vs plan year CBT modules delivered, and # of eligible persons not receiving those services (waiting list).</p>
<p><b>13. Support and expand Probation’s Adult Day Reporting Centers (ADRC) and Community Supervision Units with evidenced-based risk / needs assessment, cognitive behavioral therapy (CBT), substance misuse treatment, and job/education assistance</b></p>	<p>Prior year vs plan year avg. daily pop, recidivism rate, % AB 109. Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled).</p>
<p><b>14. Develop and expand collaboration for transitional offender reentry plans with wrap around services that also address psychotropic prescription medication needs</b></p>	<p>Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled). Prior year vs plan year prescriptions issued for this population and counts of eligible persons not receiving these services (waiting list).</p>
<p><b><u>AB 109 Workload Augmentation:</u></b></p>	
<p><b>15. Support Crime Lab staffing and supplies</b></p>	<p>Identify programs using crime lab services. Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled).</p>
<p><b><u>Benefit Eligibility Assistance, Transitional Housing, and Jail Discharge Support:</u></b></p>	
<p><b>16. Support and expand Human Service Assistants/Eligibility Specialists within Probation and Jail facilities to link AB 109 and other offenders to critical benefits including General Assistance (GA) and referrals to Cal-Fresh, Medi-Cal, SSI, Veterans Benefits, Cal-Works, housing, and employment services</b></p>	<p>Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled).</p>
<p><b>17. Support and expand transitional housing with wrap around services for offenders released from custody</b></p>	<p>Prior year vs plan year budget dollars and FTE staff for these programs (filled vs unfilled), as well as counts of eligible offenders not receiving these services (waiting list). Separate metrics for housing and wrap services.</p>
<p><b>18. Support jail discharge coordination with community based and county partners</b></p>	<p>Prior year vs plan year budget dollars and FTE staff (contract and county) for these programs (filled vs unfilled). Counts of offenders discharged vs number receiving coordination services.</p>
<p><b>19. Support enacted legislation regarding criminal records to remove or modify convictions that are a barrier to housing,</b></p>	<p>Prior year vs plan year budget dollars and FTE staff (filled vs unfilled) for these programs as well as counts of cases pending and cases processed.</p>

**employment, and reentry. Support staffing needed to implement new legislation.**

In addition, the CCPAB recommends metrics for program and service clients to include demographic breakouts to the extent possible. The CCPAB further welcomes and encourages the collection and submission of data related to other measures of success as identified by each program. Collecting accurate and comprehensive data is dependent on the County's many justice and social services partners, and cannot be produced without these critical collaborations. With support and information-sharing across programs and departments, the CCPAB will be able to analyze and evaluate data to better inform decisions and policymakers.

## Community Corrections Partnership Advisory Board

DATE: August 8, 2022

TO: CCP Advisory Board

FROM: Laura Foster, Management Analyst II, Public Safety and Justice Agency  
Melinda Avey, CCPAB Chair

**RE: STAFF REPORT ON AGENDA ITEM #4**

4 – ACTION ITEM: Approve AB 109 Budget and Program Committee Recommendations for Inclusion in AB 109 Plan 2022 Update

Staff recommends approval of the recommended metrics for evaluating impact of AB 109 programs and services as described in Agenda Item #3. If approved, the recommended metrics will be included in the AB 109 Plan 2022 Update.

## Community Corrections Partnership Advisory Board

DATE: August 8, 2022

TO: CCP Advisory Board

FROM: Laura Foster, Management Analyst II, Public Safety and Justice Agency  
Melinda Avey, CCPAB Chair

**RE: STAFF REPORT ON AGENDA ITEM #5**

### 5 – CCPAB Ad Hoc Recidivism Committee Report Back

Over the past year, the CCPAB Ad Hoc AB 109 Budget and Program Committee have been working to identify metrics and measures (additional data) to include in the AB 109 Plan 2022 Update. These reporting metrics and measures will support the overall AB 109 goals, as well as specific program and service goals. One of the AB 109 goals is to reduce recidivism. Historically, Sacramento County has been able to collect and report some recidivism data (for specific Sheriff's Office programs), but has not been able to produce a countywide recidivism rate to include its annual reporting to the Board of State and Community Corrections (BSCC). To move forward on collecting recidivism data, the CCPAB Ad Hoc AB 109 Budget and Program Committee wanted to ensure that all partner agencies are defining recidivism in the same manner, and recommended adhering as closely to the BSCC's definition as possible while understanding that there may be some limitations based on the complexity of the data systems used by Sacramento County's justice partners.

The BSCC's adult definition of recidivism ([https://bscc.ca.gov/s\\_recidivism/](https://bscc.ca.gov/s_recidivism/)) is as follows: "Recidivism is defined as conviction of a new felony or misdemeanor committed within three years of release from custody or committed within three years of placement on supervision for a previous criminal conviction<sup>1</sup>." The BSCC does not preclude the collection and reporting on other measures of offender outcomes. Such measures may include new arrest, return to custody, criminal filing, violation of supervision, and level of offense (felony or misdemeanor). Additionally, while the definition adopts a three-year standard measurement period, rates may also be measured over other time intervals such as one, two, or five years. The BSCC's definition was developed as a result of 2013's AB 1050 and included a lengthy public process involving input from system partners and the community.

At the July CCPAB meeting, the CCPAB voted to hold off on voting to bring the BSCC recidivism definition to the CCP for approval and voted to form an Ad Hoc Committee to develop a recidivism definition for the CCPAB's consideration the following month. The CCPAB also voted request the CCP hold a special meeting in September dedicated to discussing a recidivism definition.

In preparation for and during the Ad Hoc Recidivism Committee meeting held on July 29, 2022, research indicated that 78% of California counties (including Sacramento County) attest to using the BSCC recidivism definition for AB 109 reporting. Additionally, discussions

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<sup>1</sup> "Committed" refers to the date of offense, not the date of conviction.

with Sacramento County justice partners' subject matter experts in data and analytics revealed that it is possible to report on a countywide recidivism rate in accordance with the BSCC definition, with two caveats. First, the data would only include local data, and not statewide/RAP data. Second, the date of arrest would be used in place of the date of the offense. Additionally, it will still take some time to fully develop the code/query and to test and validate this data prior to including this information in AB 109 reports and Plan Updates.

At the Ad Hoc Recidivism meeting, committee members sought to incorporate the BSCC definition, acknowledge the limits of data collection as previously described, and to distinguish between recidivism reduction and measures of success for individual programs and services. Members also expressed a desire to see Sacramento County look beyond recidivism reduction metrics and consider additional ways to measure success and progress. To this end, the Ad Hoc Recidivism Committee developed a Recidivism Statement (attached) to bring forward for the CCPAB to consider including the AB 109 Plan 2022 Update.

During the Community Corrections Partnership meeting held on August 4, 2022, the CCP chose not to move forward with the CCPAB's recommendation to hold a separate, special meeting in September to discuss a recidivism definition. Instead, the CCP voted to outright approve the BSCC Definition for use in AB 109 Reporting. As the CCPAB is an advisory body, this decision supersedes the CCPAB's need to bring forward a recommended definition. Staff recognizes that the CCPAB can still reflect the intention and content of the Recidivism Statement into the AB 109 Plan 2022 Update and looks forward to incorporating it into the draft materials that will soon be available for CCPAB members to review and consider.



## **Sacramento County Recidivism Statement**

Drafted by Ad Hoc Recidivism Committee

Recidivism is defined by the Board of State and Community Corrections (BSCC) and includes any conviction of a new felony or misdemeanor committed within three years of release from custody or committed within three years of placement on supervision for a previous criminal conviction, where “committed” refers to the date of the offense, not the date of conviction.

For Sacramento County, due to data limitations, recidivism rates will reflect 1) the date of arrest as the date of the offense and 2) focus on local collection data (excludes RAP data from other jurisdictions)<sup>i</sup>. The CCPAB recognizes that recidivism is impacted by complex personal, sociological, and economic situations and, therefore, cannot be used as a measurement of success of rehabilitation. Measurements of success may include, but are not limited to:

- Graduation rates
- Vocational opportunities
- Employment
- Linkage to mental health and substance use and prevention treatment
- Linkage and verification to housing
- Connection to family and permanent supportive structures
- Mentorship
- Connection to food and clothing
- Decrease in racial disparities
- Decrease in jail population
- Identification of individual needs
- Increase in resiliency
- Decrease in legal involvement
- Improvement in personal well-being
- Increase in civic and community engagement

The CCPAB recognizes a need to continue to develop new ways to measure barriers to and facilitate post-release success. The CCPAB will continue to strive to find better measures, such as desistance metrics, that could enhance our understanding of which community and policy factors make post-release success more or less likely. Collecting accurate and comprehensive data is dependent on the County’s many justice and social services partners, and cannot be produced without these critical collaborations.

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<sup>i</sup> Pre-Trial programs are not subject to reporting on recidivism as participants have not been convicted.

## Community Corrections Partnership Advisory Board

DATE: August 8, 2022

TO: CCP Advisory Board

FROM: Laura Foster, Management Analyst II, Public Safety and Justice Agency  
Melinda Avey, CCPAB Chair

**RE: STAFF REPORT ON AGENDA ITEM #6**

6 – ACTION ITEM: Approve Inclusion of BSCC Definition in AB 109 Plan 2022 Update.

Based on the Community Corrections Partnership's acceptance of the BSCC definition at its August 4, 2022 meeting, staff recommends the CCPAB approve including the definition in the AB 109 Plan 2022 Update as well as an acknowledgement of Sacramento County's current data collection limitations surrounding same.

## Community Corrections Partnership Advisory Board

DATE: August 8, 2022  
TO: CCP Advisory Board  
FROM: Laura Foster, Management Analyst II, Public Safety and Justice Agency  
RE: **STAFF REPORT ON AGENDA ITEM #7**

### 7 – Data Collection Plan for Recidivism and Program-Specific Metrics

In order to move forward with the measures and metrics associated with AB 109 goals as well as individual programs and services, it is important to develop realistic timelines for the production, collection, and reporting of this data and, if possible, to include recommendations surrounding same within the AB 109 Plan 2022 Update. Without identified time frames for this work, the CCPAB may not be able to receive and analyze the information needed to properly advise the CCP and complete its work.

Staff recognizes that Sacramento County's justice partners may not be able to produce all of the requested data points at this time. Additionally, staff understands that some data is collectable, such as a countywide recidivism rate, but will require assistance from data and analytics experts to produce the appropriate codes and queries that will result in this information. For recidivism and the metrics and measures identified in Agenda Item #3, staff desires to begin collecting and reporting on this data beginning in January 2023. However, staff is unaware of whether this timeline is reasonable and feasible due to workload demands for these agencies.

To this end, staff is seeking feedback from agency and department representatives to better inform and refine these expectations. If possible, staff requests that CCPAB members confer with the data and analytics experts in their departments to better understand what data can be collected, and what timelines are reasonable to expect for regular reporting.

## Community Corrections Partnership Advisory Board

DATE: August 8, 2022  
TO: CCP Advisory Board  
FROM: Laura Foster, Management Analyst II, Public Safety and Justice Agency  
RE: **STAFF REPORT ON AGENDA ITEM #8**

### 8 – ACTION ITEM: Approve Editing Plan for AB 109 Plan 2022 Update

To submit an AB 109 Plan 2022 Update (“Update”) for consideration by the CCP at its October 6, 2022 meeting in accordance with previously approved timelines, it is necessary for the Update to be reviewed and considered by the CCPAB prior to this submission. As the CCPAB has only one scheduled meeting remaining before the October CCP meeting, staff sought availability and interest levels from CCPAB members to develop a recommendation for an editing process/plan for the Update. The options provided to CCPAB members included extending the September 12<sup>th</sup> CCPAB meeting by an additional hour, scheduling a separate workshop, and establishing an Ad Hoc Committee.

Based on the feedback received, staff consulted with CCPAB Chair and developed the following proposal:

- Staff will send the draft Update in its entirety, in both redline (tracked changed) and clean formats, to CCPAB members by **August 31, 2022**. The Update will incorporate content and information the CCPAB has discussed over the past year. Staff will also prepare a summary of major changes from the AB 109 Plan 2021 Update; this will be provided to each member as well.
- CCPAB members are requested to review the document and send any feedback to Laura Foster ([FosterL@saccounty.gov](mailto:FosterL@saccounty.gov)) by **September 7, 2022**, so that they can be considered for inclusion in the Agenda Materials for the September 12<sup>th</sup> CCPAB meeting.
- Staff will post agenda and materials for September CCPAB on **September 8, 2022**.
- On **September 12, 2022, from 9:30 – 10:30 am**, the CCPAB will hold an Update Review Workshop, in which the summary of changes can be discussed and any questions/concerns not previously submitted can be raised and addressed.
- On **September 12, 2022 from 10:30 am – Noon**, the CCPAB will hold its regular meeting, at which the CCPAB will be asked to approve the Update and direct staff to submit same to the CCP for consideration at the October 6, 2022 CCPAB meeting.

Staff recommends the CCPAB approve the editing plan for the AB 109 Plan 202 Update as described above.

## Community Corrections Partnership Advisory Board

DATE: August 8, 2022

TO: CCP Advisory Board

FROM: Laura Foster, Management Analyst II, Public Safety and Justice Agency  
Melinda Avey, CCPAB Chair

**RE: STAFF REPORT ON AGENDA ITEM #9**

### 9 – ACTION ITEM: Vote to Select a Vice Chair

As the previously elected CCPAB Vice Chair is no longer a CCPAB member, there is a vacancy for this role.

Staff recommends the CCPAB consider whether to fill this vacancy, and if desired, vote to select a Vice Chair.

## Community Corrections Partnership Advisory Board

DATE: August 8, 2022

TO: CCP Advisory Board

FROM: Laura Foster, Management Analyst II, Public Safety and Justice Agency  
Melinda Avey, CCPAB Chair

**RE: STAFF REPORT ON AGENDA ITEM #10**

### 10 – Member Reports and Future Agenda Items: Agenda Preparation Timelines and Distribution of Materials

To ensure compliance with the Brown Act and to allow the Chair and staff adequate time to prepare for CCPAB meetings, the Chair requests all CCPAB Members with proposed agenda items to submit these items to the Chair and CCP Analyst no later than the 1<sup>st</sup> of each month (for example, items for the September 12<sup>th</sup> CCPAB Meeting need to be submitted to the Chair and Staff no later than September 1<sup>st</sup>).

Additionally, the Chair aims to remind the CCPAB members that all documents or materials that members would like to distribute to the CCPAB should be routed through the Chair. This will reduce the likelihood of CCPAB members inadvertently creating serial meetings and triggering a Brown Act violation.