



SACRAMENTO COUNTY JUVENILE JUSTICE COMMISSION

Dr. Dan Okada, Co-Chair
Dan Okada, Chair

SUMMARY OF MINUTES

November 17, 2020

PRESENT: Judge Jerilyn Borack, Commissioners: Jane Claar, Dr. Dan Okada, Gwendolyn Jackson-Tucker, Dennis Dulay, Dr. Virginia Maulfair, Frederick Mills, Kara Hunter, Hillary Gaines, Rachel Rios, Michelle Morrow, Harold Rowe, Chief Deputy Probation Officer David Semon, Chief Deputy Probation Officer Maria Gonzalez, Sarah Davis, Tess Chiamparino, and Rebecca Hutchinson

ABSENT: Chief Probation Officer Lee Seale, Assistant Chief Probation Officer Marlon Yarber

CALL TO ORDER: The meeting convened via Zoom video conference at 9:33 a.m. Commissioner Dr. Dan Okada welcomed participants.

1. NEW BUSINESS

Approval of October, 2020 Meeting Minutes

- One correction is requested – Chief Deputy Probation Officer David Semon clarified that the Probation meeting referred to in the minutes was not the JIPCC, but a planning meeting for the DJJ Oversight Committee. That meeting can be referred to as planning meeting.
- Motion to approve Minutes with the correction was made by Commissioner Dennis Dulay; Seconded by Commissioner Dr. Virginia Maulfair; All others present approve.

Oaths:

- Judge Borack swore in new Commissioners, Harold Rowe and Michelle Morrow.
- Judge Borack renewed Commissioner Fred Mills and Commissioner Virginia Maulfair as JJC Commissioners for two more years.

Report from Probation

- DPC Population Report: CDPO David Semon reviewed the DPC population report and shared that the count remains about the same.
- Mr. Semon shared that operations at YDF are going well. Youth are following COVID guidelines. Teachers are being allowed back onto the premises. The teachers are asked to

do a self-assessment prior to entering YDF. Teachers and students are practicing social distancing and wearing masks in the classroom.

- Commissioner Gaines asked if placement numbers reflected both foster home and group home placements. Mr. Semon stated that the report numbers reflected group home placements, but he would get the foster home placement numbers and share with the Commission.
- Mr. Semon shared that Maria Gonzalez will be taking over as Chief Deputy Probation Officer upon his retirement in January. An up-to-date organization chart will also be distributed to Commission members.

Probation was excused from the meeting at 9:49a.m.

Report from the Court:

- Judge Borack shared that the Court is working with all justice partners to set up MOUs regarding adopting AB208 with the goal to be no duplication of services. All involved justice partners are working on how to best communicate with each other as these changes are implemented.
- All courtrooms are being updated for hybrid trial capability.

Facility Inspections:

- The group discussed the status of inspection reports. Commissioner Claar requested an updated inspection sheet be emailed to the group.
- Commissioner Claar shared that work is being done to create an inspection form for the group home facilities. Commissioner Rowe will give an update at the next meeting

Bylaws:

- The Commission continued the discussion on updating the JJC Bylaws attendance section. Commissioner Mills clarified that the motivation behind these updates is to ensure a quorum is in attendance at all meetings. Judge Borack reiterated that implementing this change is a way to instruct members that their priorities will need to allow for attendance at the monthly meeting
- Motion to approve the proposed changes to Article III, Section 7 of the JJC Bylaws was made by Commissioner Dula; Commissioner Mills seconded the motion; Commissioner Okada and Commissioner Gaines opposed; all other approved. Motion is approved.
- The group also discussed updating the language of the Bylaws in Article III, Section 1, to the current language found in WIC Section 226.
- Motion to approve the proposed change to Article III, Section 1 of the JJC Bylaws was made by Commissioner Okada; Commissioner Maulfair seconded the motion; all present approved.
- The group discussed revising Article VII, Section 2 to include language from WIC Section 229.5 regarding inspection of group homes.

- Motion to approve the proposed change to Article VII, Section 2 of the JJC Bylaws was made by Commissioner Maulfair; Commissioner Rowe seconded the motion; all present approved.
- Commissioner Okada discussed removing language from Section III, Article 2 (“After the new commissioner(s) is appointed, the designee will send a letter advising the remainder of the applicants that a new commissioner has been selected, and thanking them for their interest and application.”)
- Judge Borack shared that she is sending these letters, so there is no need to remove that language at this time.
- Commissioner Okada also requested that the Application and Agreement be discussed at the next meeting and updated appropriately.

For the Good of the Order

- Commissioner Claar requested the Dr. Perry provide a presentation from SCOE at the January meeting. She will reach out to him to confirm.

MEETING ADJOURNS:

Commissioner Dulay motioned to adjourn the meeting, Commissioner Mills seconded the motion, all approved. Commissioner Okada concluded the meeting at 11:24 a.m.

Respectfully submitted,
 Rebecca Hutchinson
 Judicial Services Assistant, Juvenile Justice

NEXT MEETING: Monday, December 14, 2020 – 9:30 a.m. – 11:00 a.m.
 Juvenile Courthouse
 Walter Barkdull Conference Room #391
 9605 Kiefer Blvd., Sacramento 98527
 If Video or Conference Call is appropriate for the next meeting,
 the information will be sent out by December 11, 2020.