

	County of Sacramento Department of Health Services Division of Primary Health Policy and Procedure	Policy Issuer (Unit/Program)	JCH
		Policy Number	A04-1403a
		Effective Date	09-10
		Revision Date	07-19
Title: Collection of Statistics		Functional Area: Governance and Administration	
Approved By: Pamela Gandy-Rosemond, MSN RN, CCHP Health Administrator Approved By: Scarlett Ong, BSN RN Clinic Manager			

Policy:

Collection of Statistics of various Medical Clinic Services is paramount to providing and improving clinic services. Daily and monthly stats are collected and then reviewed by Quality Improvement Committee (QIC) to identify areas of excellence and areas where improvement are needed. Statistics are also collected and reported to the Youth Detention Facility (YDF) Probation Administration and California Board of Corrections.

Procedures:

- A. Health information entered in the Electronic Medical Record (EMR) by Juvenile Correctional Health Services–Juvenile staff will be utilized for gathering statistics for Quality Assurance.
 - 1. The EMR collects stats on clinic services provided. These include but are not limited to:
 - a. MD Sick Call Appointments
 - b. MD Chart Reviews
 - c. Physicals
 - d. Psych MD Sick Call
 - e. ER Visits
 - f. Hospital Admissions
 - g. RN Sick Call – Appointments
 - h. Positive PPD's
 - i. Full Intakes
 - j. Pre-Intakes
 - k. Pill Call
 - l. Dressing Changes
 - m. Walk-in patient seen
 - n. Pregnant residents
 - o. Treatments
 - p. Clearances, UOF – Use of Force

- B. A Senior Office Assistant collects, tabulates and submits stats daily to the Clinic Manager for review.
- C. Stats are generated monthly in a statistics spreadsheet and will be presented to the facility and health administrator for continuous quality improvement.

References:

NCCHC, YA-04

Title 15, Article 8, 1403

Board of State and Community Corrections

Attachments:

None

Contact:

Scarlett Ong, Clinic Manager