

**Community Corrections Partnership Committee  
Agenda  
(Teleconference-Video)**

**THURSDAY**

**OCTOBER 7, 2021**

**8:30 AM**

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**Full Committee:** Marlon Yarber (Chair), Scott Jones (Co-Chair), Steve Garrett, Bruce Wagstaff, Russel Hom, Dave Gordon, Chevon Kothari, Nina Acosta, Anne Marie Schubert, Daniel Hahn, Bill Walker, Mervin Brookins

**Designee:** Julie Wherry, Matthew Petersen, Erik Maness (alternate), Amanda Benson, Jacquelyn White, Rod Norgaard, Amanda Thomas, Kelly Sullivan, Dave Peletta, Kathy Lester

**Executive Committee:** Marlon Yarber (Chair), Scott Jones (Co-Chair), Steve Garrett, Bruce Wagstaff, Russel Hom, Anne Marie Schubert, Daniel Hahn

**Designee:** Julie Wherry, Matthew Petersen, Erik Maness (alternate), Amanda Benson, Rod Norgaard, Kelly Sullivan, Dave Peletta, Kathy Lester

**County Counsel:** Rick Heyer

**Clerk:** Greg Teron

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**PUBLIC COMMENT PROCEDURES**

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to public attendance. Meeting procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Live meeting comment

Make a verbal public comment during a meeting. The public comment phone line will open 15-minutes prior to the start of the meeting. Refer to the agenda and listen to the live meeting to determine when is the best time to call to be placed in queue to make a public comment. Callers may be on hold for up to an extended period of time and should plan accordingly. Dial (916) 875-2500 and follow the prompts to be placed in queue for a specific agenda item or off-agenda matter. When the Chair opens public comment for a specific agenda item or off-agenda matter, callers will be transferred from the queue into the meeting to make a verbal comment. Each agenda item queue will remain open until the public comment period is closed for that specific item.

### Written comment

- Send an email comment to [BoardClerk@saccounty.net](mailto:BoardClerk@saccounty.net). Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814. Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Written comments are distributed to members, filed in the record, and will not be read aloud.

### **VIEW MEETING**

The meeting is videotaped and cablecast live on Metrocable 14 on the Comcast, Consolidated Communications and AT&T U-Verse Systems. It is closed captioned for hearing impaired viewers and webcast live at <http://metro14live.saccounty.net>. There will be a rebroadcast of this meeting on Sunday at 9:00 a.m. A DVD copy is available for checkout through the County Library System seven to ten days following the meeting.

### **MEETING MATERIAL**

The on-line version of the agenda and associated material is available at <http://sccob.saccounty.net> (click on "Public Meetings and "Community Corrections Partnership"). Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk at (916) 874-5411 to obtain copies of documents.

### **ACCOMMODATION**

The on-line version of the agenda and associated material is available at <http://bospublicmeetings.saccounty.net>. Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

## **Welcome and Introductions**

1. AB 109 Public Safety Realignment Budget Overview Presentation
2. Direct The Community Corrections Partnership Advisory Board To Develop Recommendations For The Sacramento County Boards And Commissions Fiscal Year 2022-23 Budget Outreach Feedback Form
3. Community Corrections Partnership Advisory Board Status Update And Vote To Approve Recommendation To Schedule A Special Meeting On Thursday, December 2, 2021
4. Approve A Resolution Authorizing Remote Teleconference Meetings For The Period October 7, 2021 Through November 6, 2021 Pursuant To The Ralph M. Brown Act
5. Public Comment On Non-Agenda Items

Adjourn

## Community Corrections Partnership

DATE: May 6, 2021  
TO: Community Corrections Partnership  
FROM: Catherine York, Management Analyst II, Community Corrections Partnership  
RE: **STAFF REPORT ON AGENDA ITEM #1**

### **#1 – AB 109 Public Safety Realignment Funding Overview Presentation**

In order to more fully inform stakeholders and the public about AB 109 funding, the attached presentation provides overview information regarding AB 109 allocations from the State to the County and how it fits within the annual budget process. It includes an explanation of the three different types of AB 109 funding – Base, Growth, and Planning – as well as the budget timeline and adjustments due to differences between initial funding estimates and final funding amounts from actual year-to-date revenue. Additionally, the presentation notes the role of the CCP, CCP Advisory Board and AB 109 Plan Priority Recommendations to guide program and service funding decisions by the County and agencies allocated AB 109 funding.



# Community Corrections Partnership

## AB 109 Public Safety Realignment Funding Overview

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October 7, 2021

Catherine York  
CCP Analyst

# PURPOSE OF THE COMMUNITY CORRECTIONS PARTNERSHIP (CCP)

- The CCP was established by legislation as the body responsible for developing the plan (AB 109 Plan) that advises the Board of Supervisors on specific programming needs to implement provisions of AB 109 public safety realignment legislation
  - Public safety realignment legislation was enacted to reduce the number of state prison inmates. It shifted responsibility for specified lower level (non-serious, non-violent, non-sex offender) offender populations from the state to counties.

# AB 109 PUBLIC SAFETY REALIGNMENT FUNDING

- AB 109 legislation provides a dedicated and permanent revenue stream to the counties through a portion of the State sales tax.
- The State allocates the County three types of AB 109 funding:
  1. AB 109 Base Funding
  2. AB 109 Growth Funding (only provided when state sales tax revenue increases, which did not occur in FY 2019-20)
  3. AB 109 Planning Funds
- The CCP does NOT make realignment funding decisions
- The CCP identifies what is needed to implement provisions of realignment legislation through the AB 109 Plan that advises the Board of Supervisors, which is responsible for the County's AB 109 funding decisions.

# AB 109 FUNDING THROUGH THE COUNTY'S ANNUAL BUDGET PROCESS

- Board of Supervisors decides the distribution of AB 109 realignment funds allocated to agencies through the annual budget process.

<b><u>Budget Process/Timeline</u></b>	
<b>September-December</b>	Internal services budgets and charges are developed
<b>January-February</b>	Departments work on budget requests
<b>March</b>	Discretionary revenue estimates for upcoming FY and Mid-Year review for current FY
<b>April</b>	County Executive decides on budget recommendations
<b>May</b>	Recommended Budget document completed and released
<b>June</b>	Recommended Budget hearings and approval
<b>July</b>	Departments submit requested revisions based on changes to State budget, other available funding, or necessary re-budgeting; revenue estimates are revised based on the latest information
<b>August</b>	Revised Recommended Budget document completed and released
<b>September</b>	Revised Recommended Budget Hearings and formal budget adoption



# AB 109 FUNDING THROUGH THE COUNTY'S ANNUAL BUDGET PROCESS

- Estimated Base and Growth funds are combined and used to provide an initial allocation amount to AB 109 funded agencies.
- Each January and May (revised), the State provides AB 109 Base and Growth funding estimates from state sales tax and vehicle license fee revenue.
- AB 109 Planning funds are provided to the County in January ONLY if the required updated AB 109 Plan and Survey were submitted to the Board of State and Community Corrections (BSCC) by the December 15<sup>th</sup> deadline.
  - AB 109 Planning funds are maintained separately and dedicated to study and planning activities for the County's Adult Correctional System.

# AB 109 FUNDING THROUGH THE COUNTY'S ANNUAL BUDGET PROCESS

- In 2014, when a Long-Term AB 109 Plan was established, AB 109 funding was allocated to Probation, the Sheriff's Office, the District Attorney's Office, and Adult Correctional Health to fund eligible activities in the AB 109 Plan.
- The Recommended Budget developed by the Office of the County Executive, Budget and Debt Management, and the Board of Supervisors, has continued to fund AB 109-eligible activities in these agencies to implement programs and services identified in the AB 109 Plan Priority Recommendations.
- The funding formula allocates approximately 34% of the estimated AB 109 funding to Probation, 55% to the Sheriff's Office, 1% to the District Attorney's Office, and 10% to Adult Correctional Health.

# AB 109 FUNDING THROUGH THE COUNTY'S ANNUAL BUDGET PROCESS

- Allocation adjustments are made during the budget process if an agency does not anticipate that they will have enough AB 109-eligible expenditures in their base budgets to use their full initial allocation.
- Initial allocations are made based on estimated fund balance carryover (if any), AB 109 Base and Growth funding estimates provided by the State to the County in January, estimates provided by the County's sales tax consultant, and actual year-to-date revenues.
- If needed, AB 109 allocation adjustments are made before the County Budget Hearings in June based on updated information received from the State or the County's sales tax consultant, and further months of actual year-to-date revenues.

# AB 109 FUNDING THROUGH THE COUNTY'S ANNUAL BUDGET PROCESS

- The County's Fiscal Year 2021-22 Budget continues to allocate AB 109 Realignment funding to the agencies below:
  - Probation – 36%
  - Sheriff's Office – 52%
  - District Attorney's Office – 1%
  - Adult Correctional Health – 10%
- Funded agencies must utilize AB 109 funding allocations to support programs and services identified in the AB 109 Plan 2021 Update Priority Recommendations.
  - AB 109 agencies may use funds for positions that provide services from other agencies and contracts for specialized service providers (housing, substance use disorders, mental health, educational, vocational, etc.)

# AB 109 FUNDING THROUGH THE COUNTY'S ANNUAL BUDGET PROCESS

- The County budget adopted in September each year includes adjustments to AB 109 allocations to align with anticipated funding available based on updated revenue estimates, which may be more or less than the projected estimate used for the Recommended Budget approved each June.

	-- FY 2019-20 --	-- FY 2020-21 --	-- FY 2020-21 --	-- FY 2021-22 --	-- FY 2021-22 --
	September Adopted Budget	Initial Allocations	September Adopted Budget	Approved Recommended Budget	Revised Recommended (September Adopted) Budget
<b>AB 109 Public Safety Realignment Funding Allocations</b>					
Sheriff - Corrections (Community Corrections Partnership Program)	32,380,973	30,555,993	25,846,238	30,095,399	32,200,464
Adult Correctional Health	5,749,011	5,424,999	4,588,815	5,343,224	5,997,074
Probation Community Corrections Partnership Program	20,139,739	19,004,670	16,075,381	18,718,198	22,357,469
District Attorney Community Corrections Partnership Program	727,285	686,295	580,513	675,950	797,367
<b>AB 109 Total</b>	<b>58,997,008</b>	<b>55,671,957</b>	<b>47,090,947</b>	<b>54,832,771</b>	<b>61,352,374</b>

# AB 109-ELIGIBLE ACTIVITIES BY FUNDED AGENCIES

- Probation – Alternatives to Incarceration, Community Supervision, Services, and Support  
*Screening, Intake, Assessments, Specialized Services and Supervision (i.e. Domestic Violence, Sex Offender); Drug Court Enhancement, Adult Day Reporting Center's (I, II, & III), Adult Supervision Model (Risk-Need-Responsivity); and Adult Court Services*
- Sheriff's Office – Alternatives to Incarceration, Inmate Services and Treatment, Discharge Support, Reentry Programs  
*AB 109 Regional Crime Analyst Program, Inmate Housing (RCCC), Inmate Program Services (RCCC), Inmate Services & Supplies (RCCC), Pretrial Program (MJ), Home Detention/EM (WR)*
- District Attorney's Office – AB 109 Workload Augmentation  
*Crime Lab Services and Supplies, AB 109 Attorney, Lab Technician, and Criminalist Services*
- Adult Correctional Health – Health and Mental Health Services  
*Specialized Healthcare Housing, Jail Psychiatric and Inmate Mental Health Services*

# AB 109 FUNDING THROUGH THE COUNTY'S ANNUAL BUDGET PROCESS

- The FY 2021-22 budget also allocates AB 109 Planning Funds for a CCP Analyst to provide centralized data collection, analysis and reporting to inform all stakeholders, which is a priority recommendation in the AB 109 Plan 2021 Update.
- The AB 109 Plan 2022 Update will be used to inform FY 2022-23 budget decisions.
- The CCP Advisory Board is responsible for conducting analysis and making recommendations to the CCP regarding annual AB 109 Plan updates. The CCP Advisory Board is now holding monthly meetings that are open to the public.

# PARTICIPATION IN AB 109 PLANNING AND FUNDING DECISIONS

- Stakeholders and members of the public are encouraged to participate and share input at all CCP and CCP Advisory Board meetings.
- Additional information about the CCP, the CCP Advisory Board, and their meetings is available here:

## **CCP**

<https://saccoprobation.saccounty.net/AdminDepartmentInfo/Pages/CommCorrectionsPartner.aspx>

## **CCP Advisory Board**

<https://saccoprobation.saccounty.net/Pages/CCPAB.aspx>

- Board of Supervisors Public Meetings:  
<https://sccob.saccounty.net/Pages/BOSPublicMeetings.aspx>
- Budget Process/Timeline:  
<https://bdm.saccounty.net/Pages/BudgetProcessTimeline.aspx>



**Community Corrections Partnership**

DATE: October 7, 2021

TO: Community Corrections Partnership

FROM: Catherine York, Management Analyst II, Community Corrections Partnership

RE: **STAFF REPORT ON AGENDA ITEM #2**

**#2 – Direct The CCP Advisory Board To Develop Recommendations For the Sacramento County Boards And Commissions FY 2022-23 Budget Outreach Feedback From The CCP**

The Community Corrections Partnership (CCP) has been asked to complete a budget outreach feedback form for the Office of the County Executive, Budget and Debt Management, and the Board of Supervisors consideration for the FY 2022-23 Budget. The form content is provided below.

The attached FY 2021-22 Budget in Brief document provides an overview of the Approved Budget to show where our county’s funding comes from and how the County plans to spend it. It also explains some budget concepts and processes, issues we are facing, and provides information for the public about how to become more involved in the budget process.

It is recommended that the CCP direct the CCP Advisory Board to develop recommendations for the Sacramento County Boards and Commissions FY 2022-23 Budget Outreach Feedback from the CCP. Recommendations should be provided at the next CCP meeting.

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**Sacramento County Boards and Commissions FY 2022-23 Budget Outreach Feedback  
Community Corrections Partnership Feedback Form**

The FY 2022-23 budget process is designed to increase transparency and to provide an opportunity for public input, as well as have a more robust public engagement process. Sacramento County is seeking input from the County's advisory boards and commissions in order to identify community needs and help determine budget priorities. This feedback will inform the recommendations that will be made to the Board of Supervisors, in order to formulate a scientific public opinion poll to help set priorities for the County's budget. Please complete a separate form for each Advisory Board or Commission.

1. Department Name (CCP Chair Department): Probation
2. Board or Commission's Name: Sacramento County Community Corrections Partnership (CCP)
3. Date(s) Outreach was Conducted:
4. Date(s) Input was Received (if different from above):
5. First (Most Critical) Need or Priority:
6. Second Need or Priority (Optional Response):
7. Third Need or Priority (Optional Response):
8. Fourth Need or Priority (Optional Response):
9. Fifth (Last) Need or Priority (Optional Response):
10. Name of Person Completing Survey:

# SACRAMENTO COUNTY

## FISCAL YEAR 2021-22 BUDGET IN BRIEF

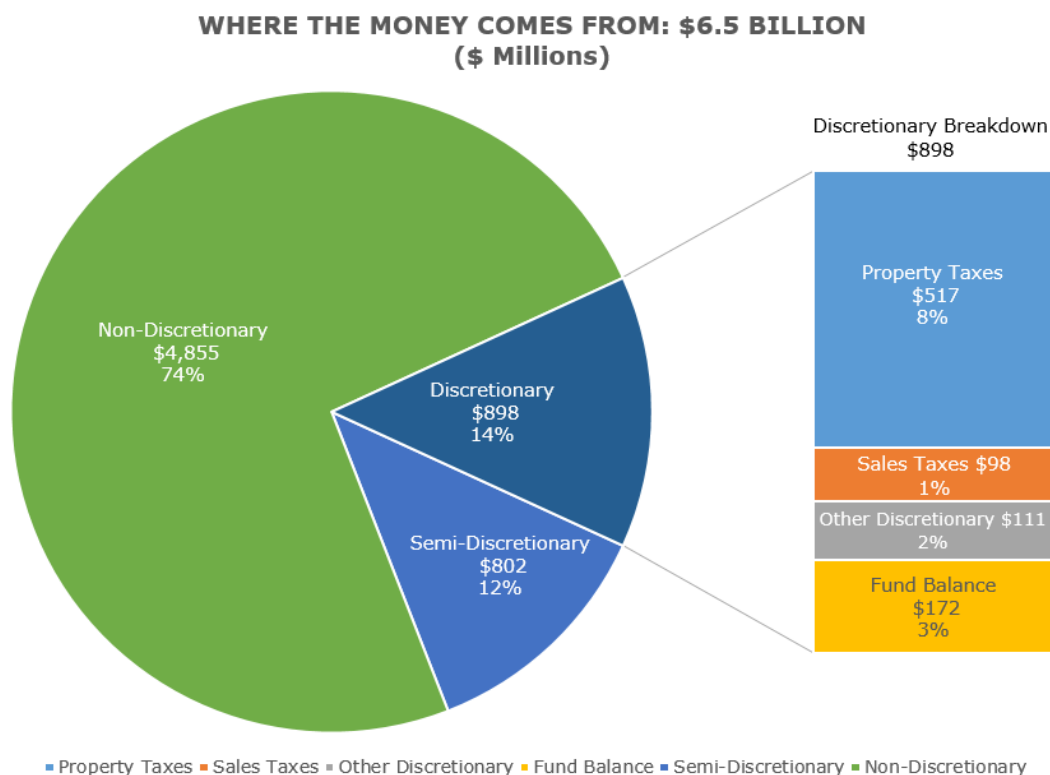
APPROVED JUNE 2021

The purpose of this Budget in Brief is to provide a general overview of Sacramento County’s Fiscal Year (FY) 2021-22 (July 1, 2021 to June 30, 2022) Approved Budget, showing where the money comes from and how the County plans to spend it. This brief also explains key budget concepts and processes, important fiscal issues facing the County, and information on how to get involved in the County’s budget process.

### Where the money comes from

*The \$6.5 billion in planned spending during FY 2021-22 comes from the following general sources:*

- \$4.8 billion of **Non-Discretionary** funding including fees and charges for services and federal and State funding that must be used for specific programs and services and cannot be reallocated to other uses

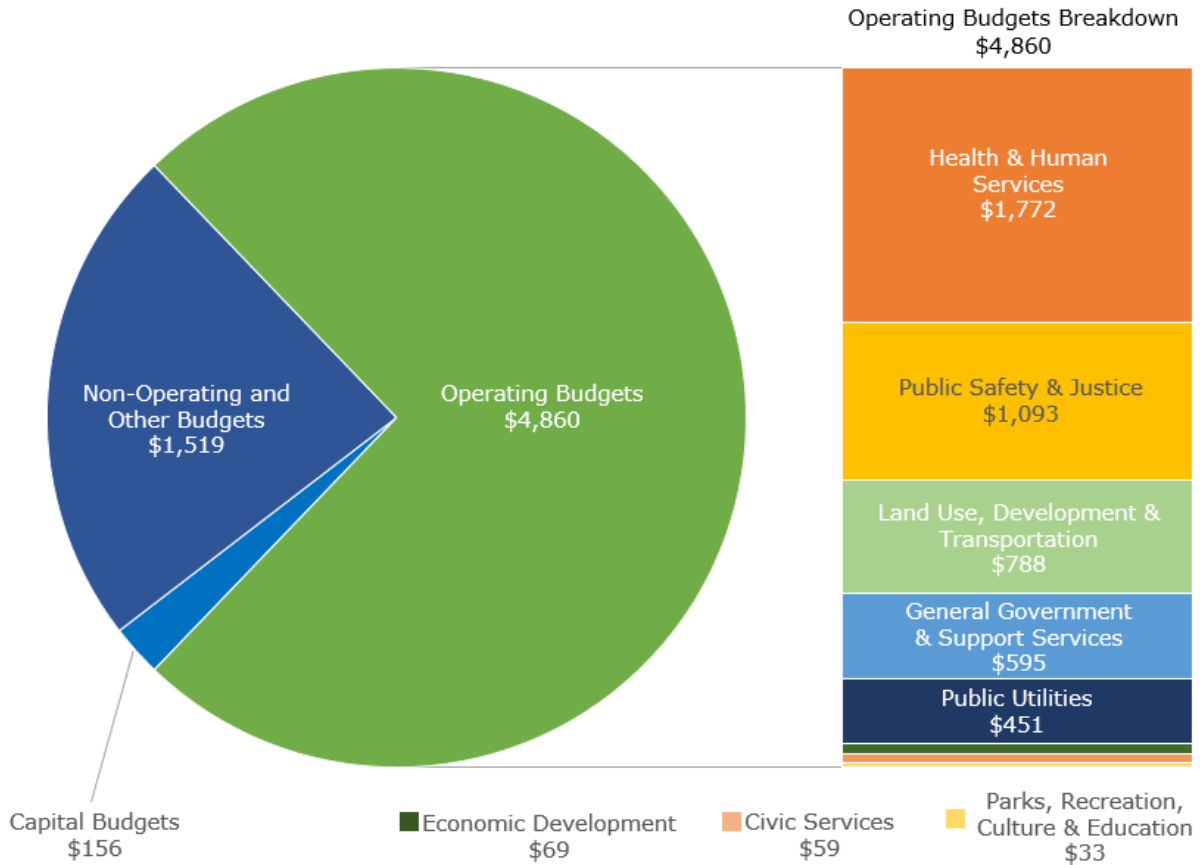


- \$800 million of **Semi-Discretionary** funding that is generally limited to social services and public safety spending, but over which the County has some discretion as to use of funds
- \$900 million of **Discretionary** funding from property taxes, sales taxes, other discretionary revenue, and beginning fund balance in the County’s General Fund. The County has broad discretion over how to use this funding.

## Where the money goes

- At \$4.9 billion, **Operating Budgets** for County programs and services account for most of the \$6.5 billion County budget. More detail on major program areas is included in the following sections.

### WHERE THE MONEY GOES: \$6.5 BILLION ALL FUNDS BUDGET (\$ Millions)



- Non-operating and Other Budgets**, including transfers between funds, and **Capital Budgets** covering construction projects and equipment purchases account for the remainder of the County's budget.

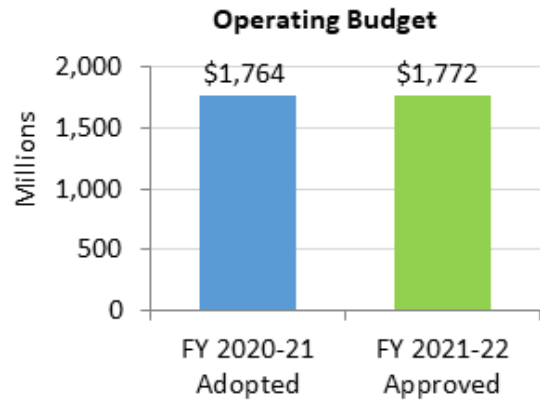
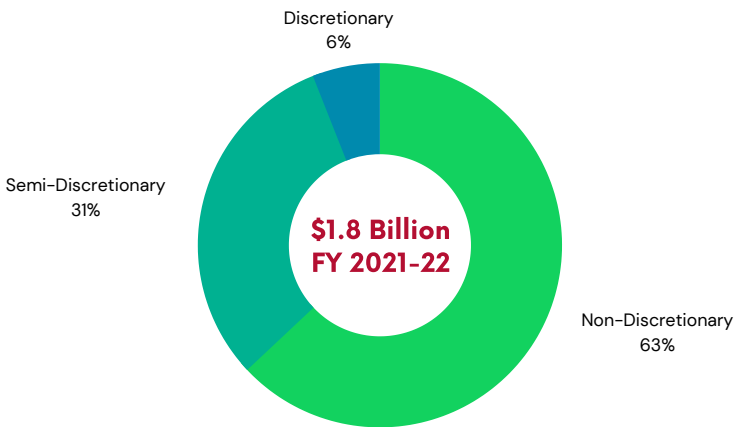
## Health & Human Services

### Departments

- Coroner
- Child Support Services
- Child, Family and Adult Services
- Environmental Management
- Health Services
- Human Assistance

### FY 2021-22 Major Initiatives

- Alternative emergency response to mental health issues
- Homeless encampment initiative
- Increased capacity in Public Health
- Additional foster care and emergency response units in Child Protective Services



### What is a Budget?

A budget is an annual spending plan that provides authorization to spend money for certain purposes and establishes limits for how much can be spent in certain categories. A budget is also an expression of organizational policies and priorities, as it determines how limited resources will be allocated to accomplish the organization's mission.

Sacramento County's budget covers the fiscal year (FY) July 1 through June 30 and is governed by rules spelled out in the State's County Budget Act and the County Charter. Additionally, State and federal laws restrict how the County spends much of the funding it receives, with even discretionary resources needed to meet local match requirements. The budget also reflects policies and priorities established by the Board of Supervisors.

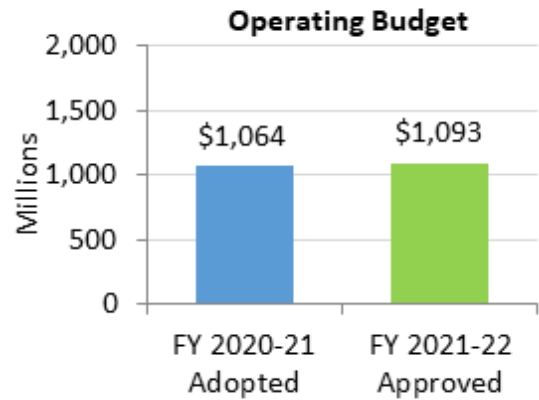
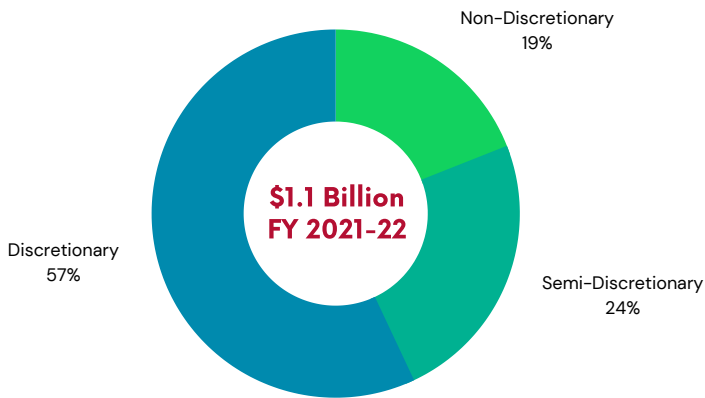
## Public Safety & Justice

### Departments

- Animal Care and Regulation
- Conflict Criminal Defenders
- District Attorney
- Emergency Services
- Office of Inspector General
- Probation
- Public Defender
- Sheriff

### FY 2021-22 Major Initiatives

- Enhanced correctional staffing to meet obligations of Mays Consent Decree
- Body-worn cameras for Sheriff's Deputies
- Additional 911 Dispatchers to improve response times
- Pre-trial programs for Probation and Public Defender to support alternatives to incarceration



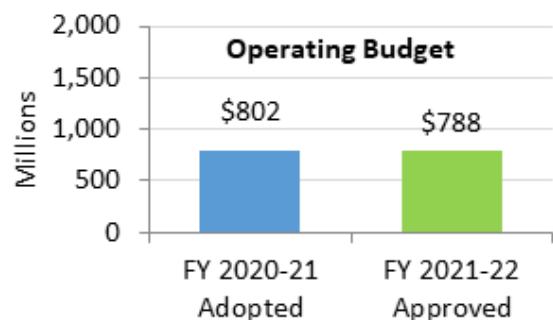
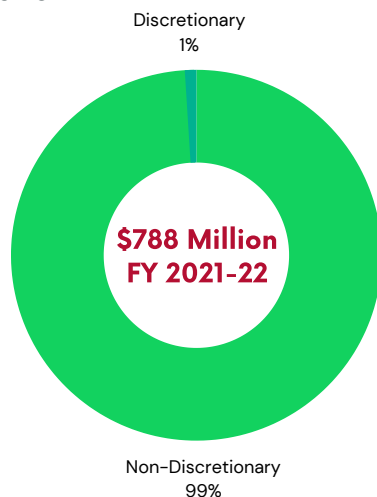
## Land Use, Development & Transportation

### Departments

- Airports
- Development and Code Services
- Planning & Environmental Review
- Transportation

### FY 2021-22 Major Initiatives

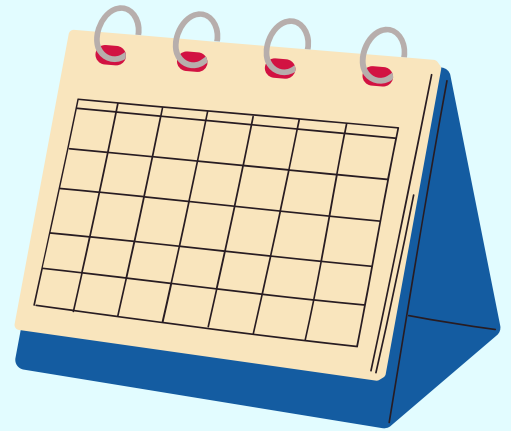
- Substantial investment in County road maintenance
- Development of four master planned communities
- Improvements at Sacramento International Airport



### Budget Process and Timeline

The County’s annual budget process starts in September for the budget year beginning the following July 1. **Key milestones include:**

- September–December: Internal services budgets and charges are developed
- January–February: Departments work on budget requests
- March: Discretionary revenue estimates for upcoming FY and Mid-Year review for current FY
- April: County Executive decides on budget recommendations
- May: Recommended Budget document completed and released
- June: Recommended Budget hearings and approval
- July: Departments submit requested revisions based on changes to State budget, other available funding, or necessary re-budgeting; revenue estimates are revised based on the latest information
- August: Revised Recommended Budget document completed and released
- September: Revised Recommended Budget Hearings and formal budget adoption



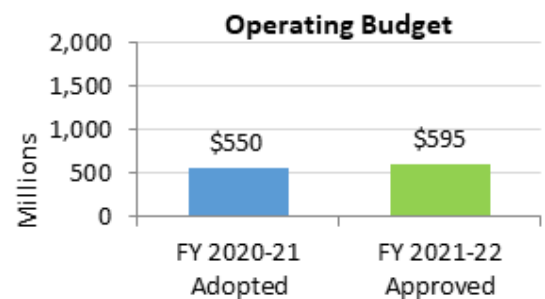
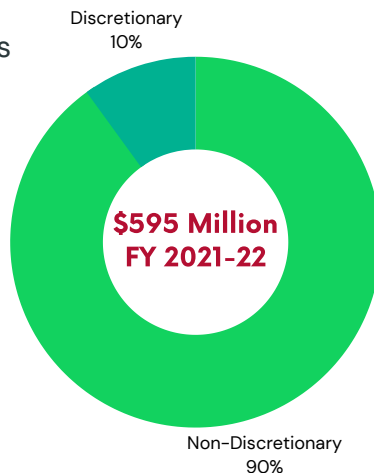
## General Government & Support Services

### Departments

- Board of Supervisors
- Clerk of the Board
- County Counsel
- County Executive
- Finance
- General Services
- Personnel Services
- Technology

### FY 2021-22 Major Initiatives

- New property tax system
- Enhanced cybersecurity risk management and response capabilities



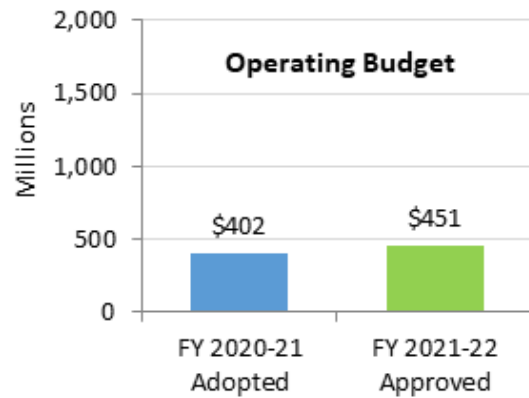
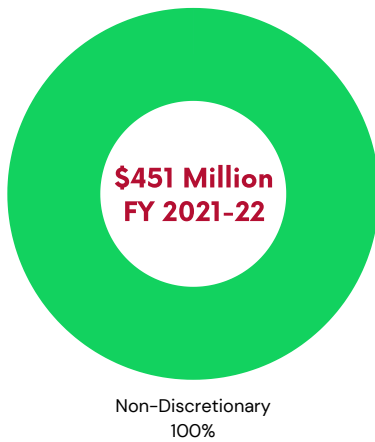
## Public Utilities

### Departments

- Waste Management & Recycling
- Water Resources

### FY 2021-22 Major Initiatives

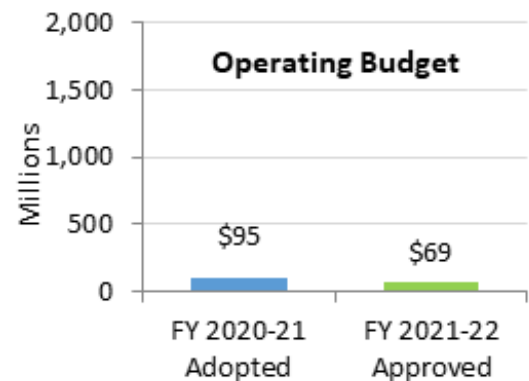
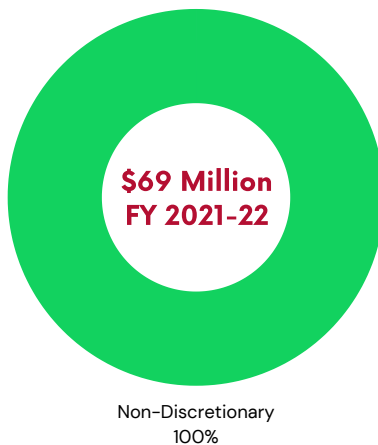
- Implementation of organic waste recycling (SB 1383)
- Arden Service Area pipe and meter installation



## Economic Development

### FY 2021-22 Major Initiatives

- Development of Metro Air Park industrial business park



### County Officials' Roles and Responsibilities

County Officials each have a different role to play in the budget process:

- County **Departments** identify funding needs and outside revenues for ongoing programs, submit requests to fund new programs, and identify reductions when necessary.
- The **Office of the County Executive** evaluates departmental requests based on available funding and alignment with County policies and priorities and the **County Executive** recommends a budget to the Board of Supervisors.
- The **Board of Supervisors** sets budget priorities and is the final authority regarding budget approval and adoption.

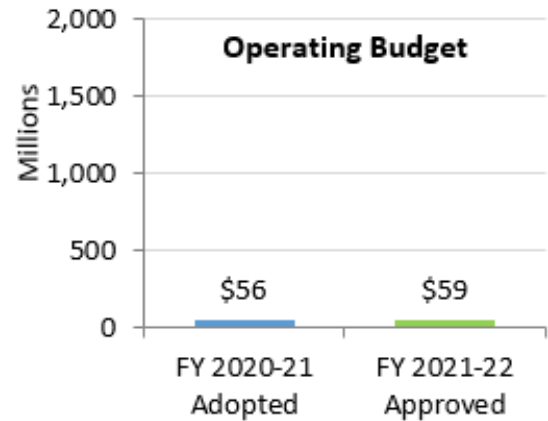
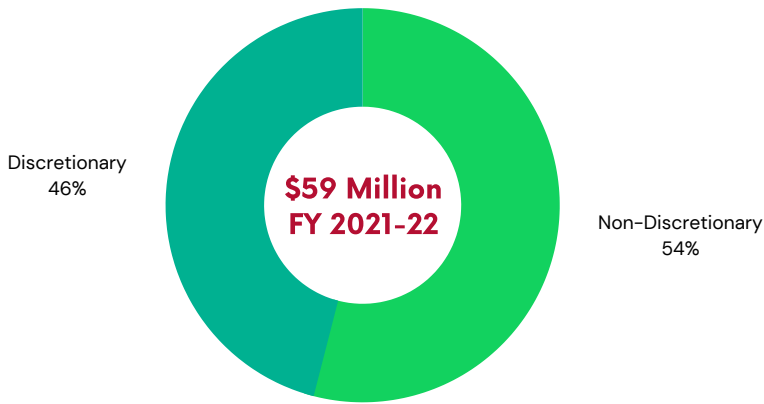
### Civic Services

#### Departments

- Agricultural Commissioner – Sealer of Weights and Measures
- Assessor
- County Clerk/Recorder
- Voter Registration and Elections

#### FY 2021-22 Major Initiatives

- Special gubernatorial recall election
- Redistricting of County supervisorial districts





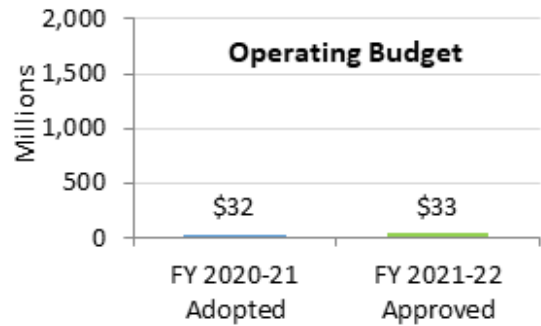
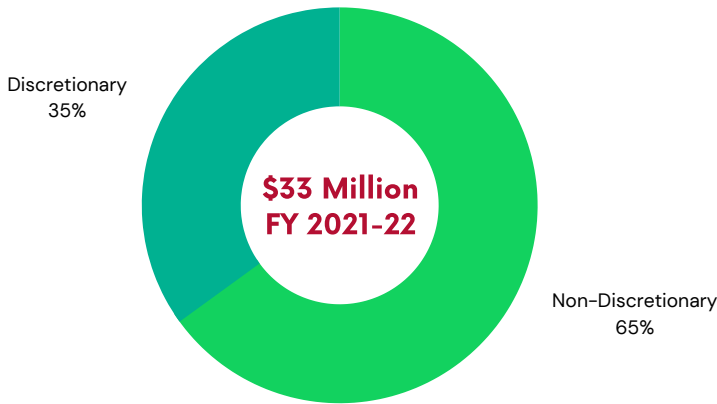
## Parks, Recreation, Culture & Education

### Departments

- Cooperative Extension
- County Library Facilities
- Regional Parks

### FY 2021-22 Major Initiatives

- Improvements to park facilities
- Additional park rangers



### How You Can Get Involved

Here are some ways you can get involved and learn more about the County and its budget:

- Explore the County's budget documents and more information on the budget process at: [bdm.saccounty.net](http://bdm.saccounty.net).
- Apply to serve on County advisory boards. Opportunities can be found at [sccob.saccounty.net/Pages/BoardsandCommissions.aspx](http://sccob.saccounty.net/Pages/BoardsandCommissions.aspx).
- Write, email, or phone your supervisor. Contact information can be found at [bos.saccounty.net](http://bos.saccounty.net).
- Sign up at [public.govdelivery.com/accounts/CASACRAM/subscriber/new?qsp](http://public.govdelivery.com/accounts/CASACRAM/subscriber/new?qsp) to receive information about the County's budget.



## Community Corrections Partnership

DATE: October 7, 2021

TO: Community Corrections Partnership

FROM: Catherine York, Management Analyst II, Community Corrections Partnership

RE: **STAFF REPORT ON AGENDA ITEM #3**

### **#3 – CCP Advisory Board Status Update And Vote To Approve Recommendation For A Special Meeting Of the CCP On Thursday, December 2, 2021**

The CCP Advisory Board is tasked with making recommendations to the CCP regarding additional AB 109 Plan updates that incorporate further findings and input from local agency and community stakeholders, aligns the AB 109 Plan format and content with BSCC recommendations, and ensures County Board of Supervisors approval to inform decisions during the budget process. Because the CCP is now required to update the AB 109 Plan each year, County Counsel has determined the CCP Advisory Board is a standing subgroup of the CCP rather than a temporary limited-term group, which does not require public participation. As a standing body, the CCP Advisory Board is subject to the Brown Act, which requires business of the CCP Advisory Board to be conducted in open in public meetings to ensure the public is fully informed about decisions.

A new CCP Advisory Board website has been established that is also connected to the CCP website hosted by the Probation Department. The website for the CCP Advisory Board includes overview information as well as notices and materials for meetings. The public is welcome to participate and can find information here: <https://saccprobation.saccounty.net/Pages/CCPAB.aspx>

The CCP Advisory Board held its first public meeting on Wednesday, September 22<sup>nd</sup> to consider Bylaws that will govern activities and membership, nominate and elect officers (chair and co-chair), and to vote on a recommendation that the CCP hold a special meeting on Thursday, December 2, 2021. The CCP Advisory Board voted to delay approval of the Bylaws so edits could be applied. They also voted to approve the recommendation that the CCP hold a special meeting on December 2, 2021. The CCP Advisory Board will consider recommendations for updating the CCP Bylaws and possibly additional recommendations for the CCP by December 2, 2021.

### **SACRAMENTO COMMUNITY CORRECTIONS PARTNERSHIP ADVISORY BOARD OCTOBER 2021 MEMBER ROSTER**

<b>NAME</b>	<b>AGENCY</b>
Melinda Avey	Community Member
William B. Norwood	Community Member
Bill Pieper	Community Member
Muriel Strand	Community Member
LeeAnn McCluskey	Probation Department
David Linden (Alternate)	
Brad Rose	Sheriff's Office

Michelle Jeremiah	Superior Court
Amy Holliday	District Attorney's Office
Tiffanie Synnott	Public Defender's Office
Jason Morgado	Sacramento Police Department
Dr. Geoff Twitchell	Social Services (Forensic Behavioral Health)

**STAFF:**

Community Corrections Partnership	Catherine York	Management Analyst II, Criminal Justice Planning
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**Community Corrections Partnership**

DATE: October 7, 2021  
TO: Community Corrections Partnership  
FROM: Catherine York, Management Analyst II, Community Corrections Partnership  
RE: **STAFF REPORT ON AGENDA ITEM #4**

**#4 – Vote To Approve A Resolution Authorizing Remote Teleconference Meetings For The Period October 7, 2021 Through November 6, 2021 Pursuant To The Ralph M. Brown Act**

Assembly Bill (AB) 361, chaptered September 16, 2021, allows legislative bodies to continue to meet telephonically subject to certain conditions. Although AB 361 is effective October 1, 2021, it is acceptable to agendize and adopt a resolution at the first meeting after October 1<sup>st</sup> to address the requirements of AB 361. Additionally, Public Health Officer Olivia Kasirye issued the attached letter to address certain other requirements of AB 361. County Counsel has recommended the CCP adopt the attached resolution during the October 7, 2021 meeting to ensure it and its subordinate CCP Advisory Board are in compliance with AB 361. Please note that the findings must be “re-affirmed” every 30 days.

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE COMMUNITY CORRECTIONS PARTNERSHIP  
AUTHORIZING REMOTE TELECONFERENCE MEETINGS  
FOR THE PERIOD OCTOBER 7, 2021 THROUGH NOVEMBER 6, 2021  
PURSUANT TO THE RALPH M. BROWN ACT**

**WHEREAS**, all meetings of the Community Corrections Partnership and its legislative bodies are open and public, as required by the Ralph M. Brown Act (California Government Code § 54950 et seq); and

**WHEREAS**, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California Emergency Services Act (Government Code section 8625); and

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the Brown Act, provided certain requirements were met and followed; and,

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 that clarified the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361 that allows a legislative body subject to the Brown Act to continue to meet without fully complying with the teleconferencing rules in the Brown Act provided the legislative body make certain findings; and

**WHEREAS**, as amended by AB 361, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section

54953(b)(3), subject to the existence of certain conditions and requirements; and

**WHEREAS**, a required condition of Government Code section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558(b); and

**WHEREAS**, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, as of the date of this Resolution, the Proclamation of a State of Emergency remains in effect as neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and

**WHEREAS**, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and

**WHEREAS**, on September 28, 2021, the Sacramento County Public Health Officer Dr. Olivia Kasirye issued a Teleconference Recommendation which states that utilizing teleconference options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and other from COVID-19; and

**WHEREAS**, the Community Corrections Partnership has an interest in encouraging public participation in open and public meetings while protecting the health, safety and welfare of those who participate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Community Corrections Partnership as follows:

1. **State or Local Officials Have Imposed or Recommended Measures to Promote Social Distancing.** The Community Corrections Partnership hereby finds and proclaims that state and local officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D) and Sacramento County Public Health Officer Dr. Olivia Kasirye's Teleconference Recommendation issued September 28, 2021.

2. **Remote Teleconference Meetings.** The Community Corrections Partnership and any of its legislative bodies are hereby authorized to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act, and Staff are directed to take all actions necessary to carry out the intent and purpose of this Resolution.

3. **Effective Date.** This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 6, 2021 or (ii) such time the Authority adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which it and its legislative bodies may continue to teleconference without compliance with Section 54953(b)(3).

On a motion by [Member] \_\_\_\_\_, seconded by [Member] \_\_\_\_\_, the foregoing Resolution was passed and adopted by the Community

Corrections Partnership of the County of Sacramento, State of California this \_\_\_\_\_  
day of \_\_\_\_\_ 202\_, by the following vote, to wit:

AYES: [Members],

NOES: [Members],

ABSENT: [Members],

ABSTAIN: [Members],

RECUSAL: [Members],  
(PER POLITICAL REFORM ACT (§ 18702.5.))

\_\_\_\_\_  
Chair of the Sacramento County of Sacramento  
Community Corrections Partnership, California

(SEAL)

ATTEST: \_\_\_\_\_  
Clerk, Board of Supervisors

2194144



**County Executive**

Ann Edwards

**Deputy County Executive**

Bruce Wagstaff

Social Services

**Department of Health Services**

Chevon Kothari, Director

**Divisions**

Behavioral Health Services

Primary Health

Public Health

Departmental Administration

**County of Sacramento****TELECONFERENCING RECOMMENDATION****September 28, 2021**

COVID-19 disease prevention measures, endorsed by the Centers for Disease Control and Prevention, include vaccinations, face coverings, increased indoor ventilation, handwashing, and physical distancing (particularly indoors).

Since March 2020, local legislative bodies, including commissions, committees, boards, and councils, have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor of California. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from COVID-19.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from COVID-19. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Government Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of Sacramento to use certain available teleconferencing options set forth in the Brown Act.

Olivia Kasirye, MD, MS  
Public Health Officer

**Division of Public Health**

Olivia Kasirye, MD, MS

Public Health Officer

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